



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING  
JANUARY 8<sup>TH</sup> 2024

Dear Councillor,

**I HEREBY GIVE NOTICE** that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

**Public Session.**

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

**CLERK'S NOTES:**

1. There will be **no separate Planning Meeting** tonight, all applications will be considered under **Item 11**. on this agenda.
2. The Clerk will introduce **Christine Rouse** to all, and following her presentation on what she can offer to the people of Beaudesert & Henley as a co-opted Councillor, the Clerk will call for members to give brief consideration to her application and a vote by a show of hands will take place. If in favour of the co-option, the applicant will be asked to sign her Acceptance of Office, duly witnessed by the Clerk, and will be invited to join the sitting members as a formal Councillor.

**MAIN TOPICS:**

**Allotment Fees**  
**Planning Applications**  
**Green Spaces & Town Upkeep Strategy**  
**Henley Fire and Rescue Update**  
**High Street Entrance Gates and Planters**  
**Sports Facility Update**

Signed  **Ray Evans** – Parish Clerk Date Issued: **03.01.2024**

1. Apologies for Absence
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting [04.12.2023] **[DR]**
4. **County & District Reports [SD]** The Chair will invite Cllrs Shenton and Rice, to report to all assembled on matters of interest to residents.

**5. Payments made since last meeting which were NOT listed for consideration**

*NB: All items are either ongoing direct debits agreed by full Council or, payments made, following a majority vote by balloted members on the JPC Slack platform.*

Creditor	Gross	Net	Provision
Orbit Housing	56.03	46.69	Garage rental
Cllr Okey	164.35	164.35	Reimbursement for refreshments***
Slack Communications	75.60	63.00	Hosting charges
JP Vale	90.00	75.00	Strimming nature plot Littleworth



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING  
JANUARY 8<sup>TH</sup> 2024

Value Productions Ltd	101.40	84.50	Bike rack [Barclays Bank]
Redcurrent Limited	492.00	410.00	Grant funding - Henley Climate Group
SDC	200.00	200.00	Elections May 23 cost for 2 Wards

\*\*\* JPC Ordinary Meeting 4<sup>th</sup> December - refreshments following closure of session.

**6. Creditors payments for consideration by Members [None Outstanding]**

Creditor	Gross	Net	Provision
R Adams [21.12.23]	46.80	39.00	Sand and cement
R Adams [31.12.23]	14.40	12.00	Ballast

**7. Income received since last meeting**

Debtor	Gross	Net	Provision
Lloyds Bank	123.41	123.41	Interest on Deposit Account
Lloyds Bank	69.80	69.80	Interest on Reserves Account
Napier Parking	1,059.18	1,059.18	Croft Tariff Charges
SDC	362.59	362.59	Reimbursement for grass cutting [CIL]

**8. Banking**

Lloyds Bank Deposit Account Balance at 31.12.2023	<b>£104,000.00</b>
Lloyds Bank Reserves Account Balance at 31.12.2023	<b>£61,800.49</b>
Lloyds Bank Current Account Balance at 31.12.2023	<b>£1,419.96</b>

**9. Flood Prevention Working Party**

Cllr Turner will update members and the public on the actions in hand by the group.

**10. Allotment Fees 2024-2025 [DR]**

The Clerk will call on members to resolve charges for plots for the new season **[DR]**

**11. Members to Consider Planning Applications/Update on Progress of NDP**

Cllr Clark [Chair of Planning and Development Committee] will ask members to comment on the following applications and instruct the Clerk where appropriately, to enter their findings on the SDC Planning Portal. At the discretion of the Chair, comments from the floor on any of these applications will be taken into account in their decision making. Further the Chair will update the assembly on the progress reached in the completion of the Reg. 16 submission with SDC.

App Ref	Address	Works
23/03238/LDP	15 Arden Road, B95 5LE	Construction of loft conversion under LD
23/03263/FUL	15 Rose Avenue, B95 5JR	Rear single storey extension
23/02500/LBC	Bradford House, High St, B95 5AU	Install post from ground to first floor

**12. High Street Entrance Gates and Signage [DR]**

Following a site meeting with the stakeholders prior to the ordinary meeting, the Clerk will present the members with a list of actions thought necessary for consideration and, if appropriate, seek a vote from members to proceed with such and the preparation of a budget to cover any costs for approval at the next meeting.



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING  
JANUARY 8<sup>TH</sup> 2024

**13. Draft Budget and Precept Demand 2023/24**

*Postponed due to illness affecting the Finance Working Party, a separate report will be issued in due course.*

**14. Members Urgent Business Matters**

Chair will enquire whether members have any urgent business to bring to the attention of the assembly.

**15. Chairs Report**

**15.1** Chair will update assembled on the attendance of the County Council Portfolio Holder, Andy Crump, The Chief Fire Officer, Ben Brook and the Leader of WCC, Isobel Seccombe at the next Ordinary Meeting of the JPC on **Monday the 5<sup>th</sup> of February**.

**15.2** Chair will address members on the importance of communication through the Slack Platform.

**15.3** Chair will raise the matter of the attendance of Philip Seccombe, Warwickshire Police and Crime Commissioner, to either the **March or April Ordinary Meetings**, so that due publicity can be provided for the community.

**15.4** Chair will provide a definition for the support to Town Upkeep and Green Spaces Strategies and the distribution of duties between the Town Handyman and the PayBack Team and selected contractors. In particular plans for sand bags and grit filling of JPC bins. She will also ask that the Clerk provides for the supply of sand and grit and a distribution point for filled sand bags at the rear of St Nicholas Church Hall, Beaudesert Lane.

Sand is supplied by R Adams & Sons, grit/salt see supporting documents [SD]

<https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2024/01/grit-salt-bulkbags.pdf>

**15.5** Chair will raise the matter of the Sports Facility which will make use of accrued and future CILS payments and, in particular, the offer of outreaching from Birmingham City Football Club, for support in the community, based on their recent lease acquisition at the old Warks Colleges site.

**16. Clerk's Report**

16.1

The Clerk will propose that the three notice boards presently situated in **Arden Road, Beaudesert Lane** and the **High Street**, be given over to community associations for the benefit of publicity on their planned events and that the JPC provide a prominent [Conspicuous] weatherproof noticeboard sited centrally in the town. If agreed, the Clerk will provide costs at the next meeting. **[DR]**

16.2

The Clerk will recommend that the members give urgent consideration to a highly competitive offer made by Sound Services for a PA sound system in response to public requests for better audibility at meetings. The cost for this equipment will not exceed **£1,500.00** excluding VAT.

**[DR] [EA]**

**17. Next Meeting**