



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
NOVEMBER 6TH 2023

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Meeting of the above parish council, will take place at **7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Public Session.

At the discretion of the Chair and prior to the commencement of council business, the public will be given an opportunity to make representations which, if not listed herein, will be noted by the Clerk for future meetings or actions. This session is limited to **3 minutes per speaker** and **15 minutes maximum** for the session.

Clerk's Note: Public session may follow Item 3.1 and 3.2 at the discretion of the Chair of the JPC.

MAIN TOPICS:

20 MPH Plans	Grants
Flooding	Toilets at Riverlands
Finance	Green Spaces Upgrade
Tree Survey	Boundary Signage
NDP	Town Bicycle Rack

Signed  **Ray Evans** – Parish Clerk Date Issued: **01.11.2023**

1. Apologies for Absence
2. Declarations of Interest
3. **3.1**
20MPH UPDATE
Mr. Paul Taylor, Forestry & Minor Works Manager, County Highways, Warwickshire County Council, will join the meeting at approximately 7.05 pm, to provide an update on the 20MPH initiative on Henley High Street, using MS Teams platform. JPC strategy going forward addressed by the Chair and Clerk. Items to include road marking, better visibility for signage and entry gates, planters and upkeep and enforcement issues.
Chair to thank Mr Taylor for his attendance.
3.2
FLOOD DEBATE
Chair to open the debate on flood reporting and proposed plans for prevention and management in future. JPC will list priorities for action to include contact with WCC and the Environmental Agency, commissioning a new flooding report to update the 2007 document, set up a team to consider help for households for flood defences and update Town Emergency Plan.
4. Acceptance of Minutes of the last Meeting [02.10.2023] **[DR]**
5. District and County Councillor's Reports
Both District and County Councillors are unable to attend the meeting but their monthly reports can be found as supporting documents on the JPC website



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6. Finance and Banking

5.1 Payments made since last meeting which were NOT listed for consideration

Creditor	Gross	Net	Provision
Orbit Housing	56.03	46.69	Storage renting costs
HMRC	839.40	839.40	PAYE & NI
Gary Nicklin [Art Attack]	75.00	75.00	Urgent artwork for town website

5.2 Creditors payments for consideration by Members

Creditor	Gross	Net	Provision
T Mousley & Sons	996.00	830.00	Jubilee Park and Bus Shelter [Urgent]
Cedarwood Tree Care	2,000.00	2,000.00	Tree survey 144 tagged, 196 surveyed
R Adams & Son	19.50	16.25	Sand for flood defenses
Colin Harrison	952.98	952.98	Upkeep and materials
Colin Harrison	750.00	750.00	Grass cutting 3 parks and town sites
Andy Loos	50.40	42.00	Collection of portaloos from Riverlands

5.3 Income received since last meeting

Debtor	Amount	Provision
Lloyds Bank Limited	127.15	Interest on Deposit Account
Lloyds Bank Limited	23.27	Interest on Reserves Account
HMRC	8,961.40	Reclaimed VAT 22-23
Napier	1,264.74	Croft Parking Charges

7. Banking, Accounts and Budget Tracking

The Clerk will display a simple chart illustrating how the budget is being expended and ask for any questions from the members and public.

Lloyds Bank Deposit Account Balance at 31.10.2023	£110,127.15
Lloyds Bank Reserves Account Balance at 31.10.2023	£59,424.09
Lloyds Bank Current Account Balance at 31.10.2023	£11,571.35

7. Members Items and Planned Expenditure [EA]

The members will be asked to give consideration to, and if appropriate, agree to the following items of expenditure.



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Proposer	Provision
Cllr McCaskie	7.1 TREE SURVEY UPDATE Cllr McCaskie reports on the survey conducted by Cedarwood Tree Care and implications in terms of costs for supporting the works required to bring the stock up to a safe standard. [SD]
Cllr Clark Cllr Tomlinson	7.2 NDP UPATE Planning decisions brought forward. Update assembled on recent events including the selection of an examiner and changes on the SWLP timescales.
Cllr A Okey	7.4 GRANTING AWARDS 23-24 Cllr Okey will outline the decisions reached on this round of grant awards. [SD] 7.5 PROPOSED TOILET BLOCK AT RIVERLANDS Cllr Okey will provide assembled with an update on plans to cnstrct a permanent toilet facility at Riverlands. [SD] 7.6 GREEN SPACES UPGRADE Cllr Okey will provide assembled with an update on plans for Henley's Parks. [SD] 7.7 BOUNDARY SIGNAGE NORTH OF HENLEY Cllr Okey to address the issue of a boundary sign to be located on the northern approach, including the design and construction features. [SD]

8. Chair's Report

**8.1
20MPH SIGNAGE, ROAD MARKINGS & ENFORCEMENT**
Moved forward to Item 3.1



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9. Clerk's Report

9.1

HENLEY EMERGENCY PLAN [FLOODING DEBATE]

Plans for an updated plan to include special provision for flooding.

Matter brought forward to Item 3.2 to accommodate a MS Teams presentation at 7.05 pm.

9.2

GRASS CUTTING CONTRACT AWARD

The Clerk will advise members on the choice of a grass cutting contractor for the 2024 season.

[SD] [EA]

9.4

TOWN BICYCLE RACK

The Clerk will update assembled on the installation of bicycle rack on cobbled surface fronting the old Barclays Bank building. And, if appropriate will take instructions from members to purchase the item at no more than £250.00, Colin Harrison to oversee installation.

[SD] [EA]

10. Current Planning Applications

Cllr Tomlinson to lead on this item, based on outcome from Planning Meeting held earlier. Please open the Agenda for the Planning & Development Committee to be convened at 6.30pm.

11. Any Other Councillor's Reports

The Chair will invite Members to speak on any subject they wish to bring to the attention of the Council and residents of Beaudesert & Henley in Arden which are deemed to be of interest and benefit to the community. All comments will be minuted by the Clerk and supported by documents if required.

12. Next Meeting

Monday 4th December, 7.00 pm at the Memorial Hall, Station Road, Henley.

Hard copies in large print are available from the Clerk. Supporting documents for this specific session are posted on the JPC website as listed [SD]