



Neighbourhood Development Plan May 2023 Consultation Statement Annex 2 Post-2021 process

DATE	JPC EVENTS/MINUTES AND STATEMENTS	OTHER RELEVANT DOCUMENTS
3 th December 2022	<p>STATEMENT OF INTENT DECEMBER 2022 Posted on JPC website</p> <p>Despite a lack of direct publicity and contact from the SWLP Cabinet in the introduction of the Scoping Exercise Consultation and more latterly, the Options and Issues, the SWLP questionnaire is now inevitably subject to a very short window of response. THEREFORE, there is now a greater need than ever before, for a solid Neighbourhood Development Plan [NDP] to be in place.</p> <p>It is the only <i>legal device</i> available to a community in upholding its standards for the selection, construction, quantity, and nature of development within its boundaries.</p> <p>The Henley NDP was constructed by a team of volunteers back in 2013, their efforts took a large number of hours and years to produce. In 2019-20, their Regulation 14 Edition was submitted to SDC for comment and returned with a large number of actions to be conducted before any further consideration would be given by the inspectors.</p> <p>A number of the original team were understandably disappointed by this and the effort to update the plan fell mainly to the JPC who,</p>	

	<p>at that time, had no real experience with such documents and were further hampered by the pandemic with all its problematic areas of communication.</p> <p>Knowledge of the SWLP caused a fresh membership of the JPC to act quickly to reinstate this valuable publication and they immediately interviewed a small number of suitable candidates and engaged a professional NDP Consultant, Mr. Gary Kirk, who is now fully engaged with the JPC Planning Working Party in getting an <i>acceptable</i> version over the line by Autumn of this year. Not one member of the JPC or, indeed, the public at large, has any doubt about the hard work put in by the original team and it is worth noting that approximately 85% of the original narrative and data within the plan has been retained! All the additional data SDC asked for will now be embraced in the new publication.</p> <p>For those of you who are new to this worthy project, please click on the file below, where Version 10, the submission for Regulation 14 review, can be downloaded.</p> <p>You will appreciate the endeavour of those residents who volunteered freely of their time to bring this publication to this advanced stage.</p> <p>The JPC will keep the community fully updated with progress on both the SWLP and the NDP as we go forward into 2023.</p>	
05/12/22 JPC [Ordinary Meeting] AGENDA	<p>11.2 Planning Committee Clerk to ask for members to stand for membership of the Planning Committee and once registered ask that this body then considers, and if appropriate, adopts an updated version of the Planning Committee Terms of Reference. [MD] [SD]</p>	PROCESS REPORT
05/12/23 JPC [Ordinary Meeting] MINUTES	<p>M11.2 Meetings for Planning Committee Please refer to the Notice for Public Meetings 2023. The Clerk said that minor amendments to the PC Terms of Reference were needed to place more emphasis on the need to deal publicly with the issues arising under the SWLP at more regular intervals. Residents can find more</p>	

	information by visiting the SDC website at the following link. Agenda for Overview and Scrutiny Committee on Friday, 2nd December 2022, 10.00 a.m. Stratford-on-Avon District Council.	
09/01/23 JPC [Ordinary Meeting] AGENDA	8.2 The Henley Neighbourhood Development Plan The Chair will recommend to members that this matter be fully updated and debated at the Planning Committee Meeting on Monday the 16th of January next. The Chair will listen, and if appropriate, ask the Clerk to record any comments raised by members or the public which will be taken forward to the said Planning Meeting on the 16th.	BRIEFING
09/01/23 JPC [Ordinary Meeting] MINUTES	M8.2 The Henley Neighbourhood Development Plan The Chair advised members and members of the public present that this very broad issue deserved a specific meeting and recommended to members that this matter be fully updated and debated at the Planning Committee Meeting on Monday the 16th of January next. She asked members to support these arrangements. RESOLVED: decision to debate the matter of the NDP at a separate meeting was carried unanimously.	RE
16/01/23 JPC [Planning Meeting] AGENDA	4.1 & 4.2 HENLEY NEIGHBOURHOOD PLAN THE SOUTH WARWICKSHIRE LOCAL PLAN The Chair will ask all members present if they have inspected all of the various documents previously circulated to them pertaining to this subject, an if appropriate, initiate a debate which seeks to lay down a timetable of events designed to acquaint the residents of Beaudesert & Henley in Arden with the progress on the timetable for the production of this important legal document.	UPDATE REPORT

<p>16/01/23 JPC [Planning Meeting] MINUTES</p>	<p>M4.1 & M4.2 HENLEY NEIGHBOURHOOD PLAN THE SOUTH WARWICKSHIRE LOCAL PLAN</p> <p>The Chair asked all members present if they had inspected all of the various documents previously circulated to them pertaining to this subject. All responded that they had done so. A display of the meeting content was shown on the large screen and the following business took place. Chair proposed the creation of a working party for the NDP and SWLP. Dedicated to attend meetings, liaise with Your Locale [NDP Consultant] and report back to council and residents of their findings. The Chair put forward the names of Cllr R Clark, Cllr D Broadbent and Cllr D Tomlinson for consideration and if appropriate, election to the said Working Party . Each candidate provided a brief bio and explained why they felt they were best qualified to engage in this working party. Council then voted on the Chair’s proposal for the formation and the implementation of said working party.</p> <p>RESOLVED: All members present voted unanimously in favour of the formation and implementation of said Working Party, titled the SWLP-HNDP Working Party, and that the group should be Chaired by Cllr Richard Clark. SWLP-NDP Working Party Cllr Richard Clark, Chair, Cllr Dave Broadbent and Cllr David Tomlinson</p> <p>M4.1.2</p> <p>Visiting Speaker Mr Gary Kirk from Your Locale then gave a comprehensive description of his background where he has worked on numerous NDP applications with great success, had acquainted himself with Henley’s NDP, had networked with the local authority and stakeholders in preparation for an updated</p>	<p>SLIDE PRESENTATION</p>

	<p>V11, for submission and adoption, which he envisaged would be complete and made by late spring early summer this year.</p> <p>M4.1.3 Chair of the SWLP-NDP Working Party Cllr Clark gave an account of the mission the WP would adopt to engage and open up a discussion as to how the JPC might best support the working party and how best they might get the information out to the residents of Beaudesert and Henley in Arden. A summary of the actions this WP will undertake follows. He stressed that a huge amount of preparation and submission activity would be needed by the WP in order to ensure that Henley was fully represented at every stage of the consultation and that he hoped for valuable input from the community. A number of questions were raised by the public following these introductions, most centred on why the existing NDP needed amendment. No member of the public requested that their comments be minuted.</p> <p>M4.2 Neighbourhood Plan Review</p> <ul style="list-style-type: none"> • Short term to carry out a review previous draft neighbourhood plan consult public on changes and resubmit by spring/summer. • Commission additional information from government agencies at minimal cost. • Undertake a public consultation and stakeholder exercise over the next 3 months. • Contact Stratford DC setting out intentions and cooperative approach, intention to allocate sites. 	
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	<p>M4.3 Longer term – 2024 onwards • Carry out a further review of the Neighbourhood Plan when the Housing and land targets are known.</p> <ul style="list-style-type: none"> • Identify sites where development is needed and has community support. • Further community consultation. • Resubmit revised plan when ready, the JPC is legally responsible for the Neighbourhood Plan 	
06/02/23 JPC {Ordinary Meeting] AGENDA	<p>9 R. Clark Update on SWLP Consultation [SD]</p>	YL REPORT
06/02/23 JPC [Ordinary Meeting] MINUTES	<p>M9. Chair’s Report M9.1 The Chair was asked by a member if the matter of the SWLP [M11.4] may be brought forward to this point on the agenda. RESOLVED: Council agreed unanimously to this request. Therefore it followed...</p> <p>M11.4 Chair asked Cllr Tomlinson to make a presentation to members and parishioners in regard to the progress on ongoing aims of the newly formed SWLP Working Party. His coverage was based on the following major issues and the Chair then invited comments from the floor. There followed a small number of representations from the public present, and these were met with responses from Cllrs Tomlinson and Clark. In line with the protocol on reported speech [verbatim] the minutes do not carry detail. However, the JPC are happy to post appropriate comments from any member of the public reiterating their remarks which must be pertinent to</p>	JPC REPORT

	<p>the subject. To date the JPC have received one such request and will, in due course publish this and the formal JPC response across all media at their disposal. If you wish to make your comments known on this matter please direct them to the Clerk. Cllr Tomlinson's address centred on the following major issues:</p> <ol style="list-style-type: none">1. THE JPC NEEDS TO WORK COLLABORATIVELY WITH SDC & THE SOUTH WARWICKSHIRE LOCAL PLAN2. THE LOCAL PLAN SHOULD RECOGNISE THE IMPORTANCE OF LOCALISM AND THE NEED FOR DECISIONS TO BE RESPONSIVE TO TOWN AND VILLAGE COMMUNITIES.3. THE RANGE OF FUTURE HOUSING IN OUR AREA IS BETWEEN 500-2000 HOMES. THE PROPOSED EXPANSION NEEDS TO BE PROPORTIONATE TO THE EXISTING SETTLEMENT BOUNDARIES.4. THE JOINT PARISHES NEEDS MODEST SUSTAINABLE GROWTH. THE SPECIFIC SITES TO PROVIDE THIS GROWTH WILL BE DETERMINED IN OUR NEIGHBOURHOOD PLAN5. THE DEVELOPMENT OPTIONS MAKE INFRASTRUCTURE ASSUMPTIONS WITHOUT SUSTAINABLE EVIDENCE OF THE PARTNER LOCAL AUTHORITIES' ABILITY TO DELIVER THAT INFRASTRUCTURE.6. THE PLAN STATES A NEED FOR 48% OF THE HOMES TO BE AFFORDABLE. THERE IS INSUFFICIENT INDICATION IN THE PLAN HOW THIS IS TO BE DEALT WITH	
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	<p>Clerks' Note: The Chair of the JPC has authored a letter which explains exactly where the matter stands with the Council and reiterates on the plans going forward in preparation for the submission of the SDC-WDC Issues & Options Questionnaire, closing date 6th March 2023. This will be delivered to every household in Beaudesert & Henley over the weekend of the 11th -12th of February and will provide an opportunity for the residents to list their comments and return the document to the Council, c/o The Heritage Centre, 150 High Street. The meeting continued in line with the published order....</p> <p>Copy of questionnaire delivered to all households in Beaudesert & Henley in Arden follows:</p>	
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Dear Resident

Comment on South Warwickshire Local Plan (SWLP) – Deadline 20th February

This is an important time for the community in Henley and the JPC itself.

Stratford & Warwick District Councils, in partnership, has consulted the public about South Warwickshire Local Plan development options for the area in the next 25 years.

There is only limited time to comment as the consultation period ends on MARCH 6th 2023. The JPC has prepared a draft response to the Part 1 Issues and Options Consultation, however we have also decided that the town needs short term protection against unwelcome developments.

We are therefore carrying out an urgent Neighbourhood Plan review with a target of having the plan "made" later this year. We will give you details of this in late March/early April.

This letter is to let you know the situation, inform you of the key points we are proposing to make to the South Warwickshire Local Plan team and invite you to comment.

The full consultation document is complex but if you so wish, our draft comments can be viewed shortly on our website, on the dedicated page - South Warwickshire Local Plan – Henley in Arden Parish Council (henley-in-arden-pc.gov.uk)

Please let us have your comments by Monday 20th February. The final documents will be approved at the JPC meeting on 6th March. Send your thoughts to us in one of the following ways:

- Write them in the box overleaf and return it to the Heritage Centre, 150 High Street
- Write to us through the Parish Clerk at the address above
- email us at clerk@henley-in-arden-pc.gov.uk
- Bring your comments to the specific planning meetings held every month
- Attend the Public Consultation Meetings to be advertised on the website
- Ask to be included on email register for updates.

We regret the lack of time we are able to give you, but we were unable to obtain a further extension from the joint Councils. We will keep you as well informed as possible at all points. Your views will count – the SWLP Cabinet has not made any firm decisions as yet and will take some time to do so.

Best wishes
Councillor Wendy Andrews
Chair - Beaudesert & Henley in Arden JPC

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20/02/23 JPC [Planning Meeting] AGENDA	6.5 NDP: Update on progress. [SD]	YL REPORT
20/02/23 JPC [Planning Meeting] MINUTES	<p>M6.5 [M5.1 etc] The Chair of the JPC will address the assembly to acquaint members and residents with the progress reached to date and, following planning applications will pass the matter of the SWLP and NDP to the Chair of the Working Party, Cllr Richard Clark.</p> <p>M5.1 Cllr Richard Clark, supported by a slide show which is appended to this document, gave a comprehensive summary of where the Working Party were in terms of progress and explained the six major principles which would form the platform for going forward to the submission to the Issues and Options Consultancy due on the 6 th of March. Chair then invited the assembly to raise their hands so that questions may be asked of Cllr Clark and a lively and courteous exchange ensued, leading finally to a summary:-</p> <p>Cllr Clark proposed two major PROPOSALS which would be the major thrust in the response to SWLP:-</p> <p>M5.2 That the assembled endorse the approach being taken by the JPC in relation to the South Warwickshire Local plan and the Henley and Beaudesert neighbourhood plan. RESOLVED: The assembled voted by a show of hands and were unanimous bar one, in endorsing the proposal numbered M5.2 above.</p> <p>M5.3 That the assembled agrees that the town needs modest and sustainable growth in keeping with the character of the existing settlement. This growth is supported subject to the Local Authorities providing substantial improvements to the infrastructure of the town in advance. The specific sites providing</p>	JPC REPORT

	<p>this growth should be determined locally in an approved Neighbourhood Development Plan.</p> <p>RESOLVED: The assembled voted by a show of hands and were unanimous in agreeing the proposal numbered M5.3 above.</p> <p>M5.4 The Chair asked the Clerk to report on the outcomes of the recent letter posted on the website and delivered to 1750 homes in Beaudesert & Henley. The Clerk held up the folder containing over 100 emails and annotated replies from the community and thanked all that had made the effort to support the campaign as well as those who had delivered the letters. He further gave a 'snapshot' of the nature of those replies as follows:</p> <p>A] Approximately 10-15% did not want ANY changes whatsoever to be made in town.</p> <p>B] Approximately 25% requested the return of the Golf Course, Town Market and Sports Facility.</p> <p>C] Approximately 50% agreed with the JPC principle points and would support the response being formulated by the JPC Planning WP.</p> <p>D] Approximately 10% were very upset by the very limited services offered by the Post Office and were uncomfortable with the delays encountered at the Pharmacists.</p> <p>E] Approximately 1% asked that the JPC provide the community with an indoor swimming pool.</p> <p>The Clerk stressed that the breakdown was not subject to any scientific analysis and was merely a summary of sample responses. He then advised all that such postings on the website,</p>	
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	<p>had now been removed thus complying with data protection laws and that the hard copies would be committed to a secure archive used only for reference purposes and would not be shared or used for any other purposes. He thanked those who had responded to the letter and those who had voted at the meeting. He confirmed that the Planning Working Party were reading all of the responses received to ensure that the comments they carry, along with those collected at the meeting, are represented in the JPC submission on the 6th of March 2023.</p> <p>M5.5 The Clerk sought permission from the Chair to invite Cllr Ian Shenton to address the meeting which he kindly accepted. He confirmed to all that development was not about to commence any time soon and that all issues were only at a consultancy stage. A member of the audience asked that he confirm his support for all of the events that had transpired and been agreed upon in the meeting.</p> <p>Cllr Shenton confirmed that he stood firm on the safeguarding of all Arden parishes from unreasonable and/or speculative development, and he would listen to all points made by parishioners and take them to the SWLP representatives.</p>	
06/03/23 JPC [Ordinary Meeting] AGENDA	<p>R. Clark 11.5 SWLP Update Submission of SWLP Cllr Clark updates all. [SD]</p>	YL REPORT
06/03/23 JPC [Ordinary Meeting] MINUTES	<p>R. Clark 11.5 SWLP Update Submission of SWLP Cllr Clark updates all.</p> <p>M11.5</p>	JPC REPORT

	<p>Cllr Clark, on behalf of the JPC, expressed his appreciation for the efforts made by residents in taking time to comment on the issues raised by the SWLP and attending the very successful meeting on the 20th of February last at the Memorial Hall. He went on to confirm that a submission to the SWLP Partnership had been made over the prior weekend and that it can be viewed by all on the JPC website. He stressed that this was just the start of the process, and the next consultation will commence in October. He also reminded all that the team were now working to finalise the NDP and that a meeting was planned for the 15th of April [To be confirmed] which would take the form of an open day, where residents may observe the progress to date and, where appropriate, comment on any issues causing them concern. Further details of this meeting will appear on the website, JPC Social Media, and in the Focus Magazine. 8 He ended his report by asking if there were any questions, and a lively session ensued.</p> <p>Leaflet delivered to all households in Beaudesert & Henley follows:</p>	
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<p>20/03/23 JPC [Planning Meeting] AGENDA</p>	<p>5.2 What stage has the JPC reached in the formulation and adoption of the Henley Neighbourhood Development Plan {NDP} hereby supported by a statement from the Consultant to the JPC, Mr. Gary Kirk.</p>	<p>YL REPORT</p>

<p>20/03/23 JPC [Planning Meeting] MINUTES</p>	<p>M5.2 The Chair of the JPC will invite the Chair of the SWLP-NDP Working Party to set out the plans going forward from the successful submission, by hand and electronically, of the response to the SWLP. Further, he will discuss and invite comment at the discretion of the Chair, on the following aspects of the ongoing plans and strategy of the JPC. 5.1 What are the next steps to be taken with the South Warwickshire Local Plan, and the South Warwickshire Economic Development Strategy Consultation [Closing 31.03.2023] 5.2 What stage has the JPC reached in the formulation and adoption of the Henley Neighbourhood Development Plan {NDP} hereby supported by a statement from the Consultant to the JPC, Mr. Gary Kirk.</p> <p style="text-align: center;">JPC NEIGHBOURHOOD PLAN OPEN DAY IS A RESOUNDING SUCCESS!</p> <p style="text-align: center;">Posted on JPC website 17.04.2023</p> <p>Saturday the 15th of April was a heart-warming day for the JPC as over TWO HUNDRED residents visited the consultation presentation at the local High School. Folks were invited to read the planned content for the Neighbourhood Plan [NDP] on a series of display boards arranged in chronological order and comment, simply by placing a tick or a cross on a sheet on each table. There was also an opportunity to leave comments if they so wished in notebooks provided. A draft copy of the NDP was also available to inform and advise what shape this important document will take.</p>	

	<p>The JPC would like to thank the people of Henley for their support and more importantly, take heed of the comments provided in order that the final version be one which everyone has had an input. The NDP will be placed before the Council for signing off at the JPC-AGM to be held on the 15th of May next. at the Memorial Hall in Henley.</p> <p>Letters were sent to all three prospective candidates running for election locally and all three took the time to be at the presentation and show their support for the project, other approaches have been made to other political groups urging their support in this milestone event in Beaudesert and Henley's history. Thank you all.</p> <p>Ray Evans – Parish Clerk</p>	
21/03/23 Meeting with Stratford DC	CONFIDENTIAL NOTE	
WORKING GROUP MEETINGS		
WG# 1 10/01/23	Agenda	REPORT
	Minutes	
WG# 2 23/01/23	Agenda	REPORT
	Action points	
WG # 3 06/02/23	Agenda	REPORT
	Action points	
WG#4 13/03/23	Agenda	

	Minutes/action points	JPC report
WG#5 20/02/23	Agenda	YL report
	Minutes/action points	JPC report
WG#6 27/02/23	Agenda	YL report
	Minutes/action points	JPC report
WG#7 06/03/23	Agenda	YL report
	Minutes/action points	JPC report
WG#8 13/03/23	Agenda	YL report
	Minutes/action points	JPC report
WG#9 20/03/23	Agenda	YL report
	Minutes/action points	JPC report
WG#10 04/04/23	Agenda	YL report
	Minutes/action points	JPC report
WG#11 11/04/23	Agenda	YL report
WG#12 21/04/23	Agenda	YL REPORT
	Minutes/action points	JPC REPORT
WG#13 02/05/23	Agenda	
	Minutes/Action Points	
CONSULTANTS		

07.10.2022
Letter of invitation

BEAUDESERT & HENLEY IN ARDEN JOINT PARISH
COUNCIL



179 HIGH STREET, HENLEY IN ARDEN,
WARWICKSHIRE, B95 5BA

01564 637 607 07990 515 305 clerk@henley-in-arden-pc.gov.uk

7th October 2022

YourLocale Limited
Attention Mr. Gary Kirk
Emailed for expediency to: gary.kirk@yourlocale.org.uk

Dear Sir,
Neighbourhood Development Plan

I have your details from a member of the JPC, Cllr Richard Clark,
and would ask you to consider providing us with your costs for
your services based on the following brief:

PREAMBLE

The situation in relation to the Beaudesert and Henley in Arden
Joint Parish Council (JPC) Neighbourhood Plan is now
complicated. There is in existence an approved Core Strategy for
Stratford District Council (SDC) and a draft Neighbourhood plan
for the JPC which has never been adopted. The core strategy for
SDC is to be replaced by a South Warwickshire local plan which

	<p>is being prepared on behalf of Stratford and Warwick councils. The formal consultation on the call for sites and exploration of options is being concluded in October 2022. This effectively makes the existing draft neighbourhood plan for the JPC obsolete. The JPC parish has not to date undertaken any significant work on a new neighbourhood plan although a major local landowner has done some good work in exploring some of the options.</p> <p>In the initial findings of the South Warwickshire local plan Henley and Kenilworth are identified as major growth points. The joint Parish Council realises that it is essential that it responds effectively on behalf of the residents to this challenge and wishes to commission an advisor to review the situation and develop the response.</p> <p>STAGE 1</p> <p>The first stage would be for an advisor to assess the current situation. The work would involve discussions with the Chair and Clerk of the JPC, local councillors and the local landowner to establish their current understanding. It will include a review of the key documents and briefings given by the various parties and if necessary discussions with SWLP to clarify the situation. The work should be carried out over a 4 week period with an interim report and presentation including recommendations on the best way forward. The recommendations should include suggestions about public consultation and involvement.</p> <p>STAGE 2</p> <p>The second stage of the commission would be made if the work at stage one is satisfactorily carried out and the JPC agrees with the advisor and believes the approach recommended is appropriate and affordable. The second stage would be to</p>	
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develop the new Neighbourhood Plan including the best way of ensuring the local community support both the process and the findings.

THE PROCESS

The JPC intends to interview 2/3 firms or individuals who have significant experience in the field. Interviews will be conducted by a small panel drawn from the JPC with a view to immediate ratification by the JPC as a whole. Provisional interview date will be advised following your agreement to tender.

The JPC invites you to submit your CV to be considered by the panel. The CV should be accompanied by a letter outlining whether you wish to be considered, any initial comments and an indication as to how long you would need to complete Stage 1. You should also indicate your availability for interview at the time mentioned above.

Your letter should indicate the total cost of undertaking Stage 1 including VAT (not a day rate) and any disbursements you would require. References will only be taken for the preferred candidate.

Please return your proposal no later than **Monday the 24th of October** next.

Yours sincerely



Ray Evans

	Clerk & Proper Officer JPC	
21.10.2022 Response	<p style="text-align: right;">Yourlocale Langham House 5 Stonton Road Church Langton Leics, LE16 7SZ www.yourlocale.org.uk Company number: 9021862</p> <p>Ray Evans Clerk and Proper Officer Beaudesert and Henley in Arden Joint Parish Council 179 High Street Henley in Arden Warwickshire B95 5BA</p> <p>21 October 2022</p> <p>Dear Ray,</p> <p>Re: Neighbourhood Development Plan</p> <p>Thank you for inviting YourLocale to submit a quote in relation to the above. I can confirm that we would like to be considered for this work</p> <p>I provide as requested an indicative proposal to the Joint Parish Council in undertaking a Stage 1 review of the current situation. Please also find attached a Company CV.</p>	

	<p>In undertaking this work, we would first agree the scope of the review with representatives of the JPC and those identified by the JPC as being important to the process, as outlined in the letter inviting bids. If successful in this bid, I can confirm that it would be me that leads on the process from a <i>YourLocale</i> perspective.</p> <p>For the purposes of this submission, I believe that this work will involve the following:</p> <ul style="list-style-type: none">• Meeting with JPC representatives to understand the history of work on the NDP and recent developments leading to the need for the review, including JPC aspirations and expectations.• Consideration of the adopted Core Strategy and understanding the timescales for the preparation of the South Warwickshire Local Plan and key themes. This will involve a desk-top review and face-to-face/telephone discussions with staff from the District Council.• Review of the outcomes from the call for sites and implications for the NP.• Analysis of the draft NP and evidence base with broad recommendations for how to move forward (i.e. amendments/additions to existing draft or complete re-write) including cost implications.• Provision of interim report, presented in person to the JPC, on the findings and proposals for the future, including public consultation. <p>If the above work outline is broadly in line with JPC expectations, the cost of undertaking this work, including</p>	
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	<p>disbursements, would be £3,500 plus VAT (£4,200). VAT is, of course, recoverable by the JPC.</p> <p>In the section 'Stage1' of the letter inviting bids, it is suggested that this work should be undertaken within a 4-week period. This timescale should be achievable depending on the availability of Stratford District Council staff to respond to any issues raised. I also note that the South Warwickshire Local Plan issues and Options Consultation, previously scheduled for November 2022 is now delayed until January 2023 and this may impact on the Review depending on when the work is required to start.</p> <p>The letter inviting bids asked for initial comments. Some thoughts that I have are as follows:</p> <ol style="list-style-type: none">1. The cost of this work will undoubtedly be eligible for grant funding through Locality. You may wish to consider this as the grant funding process is very streamlined and the funds are routinely made available very quickly, so this might not impact on the timescales for completing the review. We can lead on the grant submission. We have successfully applied for over 250 funding bids to Locality and there is up to £18,000 available plus a range of very helpful technical support packages.2. Although I have not looked at it in detail, the draft NP appears to be a very impressive document and it would be a shame to discard it and start again. Clearly, circumstances have changed since it was prepared and I have not seen the evidence base underpinning the policies, but I think an aspiration	
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	<p>should be to build on this work rather than starting again.</p> <ol style="list-style-type: none">3. It is worth giving some thought to the relationship between the Steering Committee and the JPC. I think it is critical to avoid challenge down the line by making sure that the NP group is properly constituted. In general terms, PC Committees have specific rules which enable only PC members to 'vote' on any issues. Establishing an 'Advisory Committee' allows equal weight to be given to residents alongside JPC members. I can discuss this further at interview if required.4. A key issue is the willingness of the JPC to allocate a site for residential development. The National Planning Policy Framework affords significant additional powers on NPs that include site allocations. I'm sure that this is something that has been given strong consideration to date and I would encourage the JPC to take on this responsibility.5. The involvement of a major local landowner is a very positive, but it is important that declarations of interest are made in all meetings and that other landowners do not feel excluded from the process. <p>Please note that if called for interview, I am on leave from 1-14 November 2022. I can be available before this date by arrangement.</p> <p>References available on request.</p> <p>I look forward to hearing from you.</p>	
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	<p>Yours sincerely</p> <p>Gary Kirk Managing Director</p>	
<p>23.11.2022 Letter of appointment</p>	<p>BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL</p>  <p>179 HIGH STREET, HENLEY IN ARDEN, WARWICKSHIRE, B95 5BA</p> <p>01564 637 607 07990 515 305 clerk@henley-in-arden-pc.gov.uk</p> <p>23rd November 2022</p> <p>YourLocale Langham House 5 Stonton Road Church Langton Leicestershire LE16 7SZ Emailed for expediency</p> <p>Attention Gary Kirk</p> <p>Dear Gary Consultancy Project – Henley NDP</p> <p>On behalf of the JPC Planning Committee, may I thank you for responding to their call to meet to discuss where you may be able</p>	

	<p>to assist in the formulation, new or resurrected versions, of the Henley Neighbourhood Development Plan.</p> <p>The panel were impressed with your calm professional presentation and fully noted what you had to offer in this very important undertaking.</p> <p>It is with great pleasure that I advise you, that based on a unanimous decision at full Council, I am able to invite you to <i>engage with us in this project</i>.</p> <p>A formal Contract Purchase Order will be raised in due course, but I would be grateful if you would now provide a <i>framework</i> detailing how you wish to proceed. This may include how you wish to approach the existing stakeholders, Forward House Group, who, you might imagine, stand highly in the opinion of the whole Council, as potential partners in this bold new venture to ensure that the community remain wholly in control of likely planning events in the future months and years.</p> <p>I congratulate you and await your response with great interest.</p> <p>Yours sincerely</p>  <p>Ray Evans Clerk & Proper Officer JPC</p>	
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02/12/22
Meeting with YourLocale

**CLERK'S REPORT NO. 2022- 092
INAUGURAL NDP CONSULTANT'S MEETING
Friday 2nd December 2022 – Heritage Centre**

Attendees: WA, RC, MB, DB, DT, AO, Clerk and Gary Kirk [Consultant/Advisor to the JPC] GK.

Informal Minutes

The meeting was designed to identify, and where practicable, provide base evidence of the need for the creation of the NDP, what consultations had been conducted and any agendas and minutes that may be archived and therefore usefully tabled at ongoing meetings.

DB said he would pass any such material to GK'

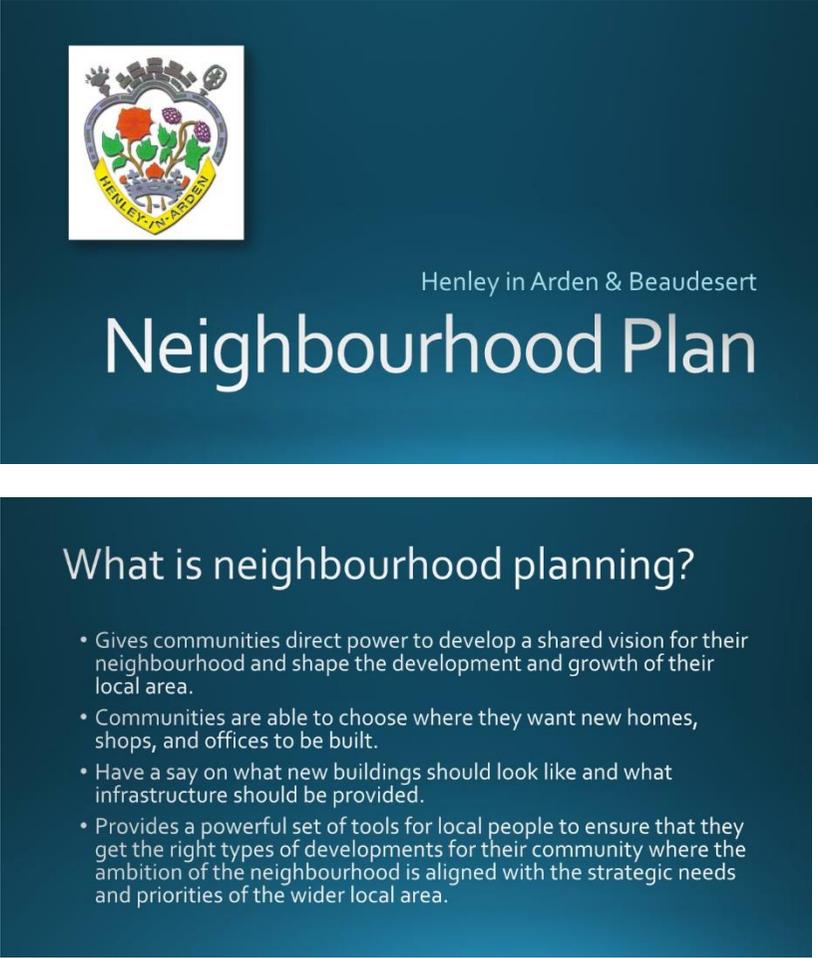
It was agreed that an *early approach* be made on SDC setting out the plans and preparation the JPC are making in terms of further involvement with SDC and WCC

All members expressed disappointment that there had been no positive feedback or updating of any prior meetings conducted at district and county level on the SWLP, that this would be highlighted as a shortcoming within this first formal approach.

GK confirmed to the Clerk that he had engaged with *Locality* and would forward an application request fully populated by him and for the Clerk to sign off and submit. He highlighted the fact that this documentation looked to be unworkable but assured all that the grant was available.

The Clerk suggested that the communication route between GK and the JPC would be limited initially to DT and RC and that they,

	<p>working with the Clerk, would ensure that all factors in the progress in the formulation of the NDP would be disseminated to members and the public, probably using a monthly Planning Meeting as the vehicle. This would underwrite the need for vital data and relevant conversations to be maintained as an accurate account of their activities, prior to being announced in public. All agreed.</p> <p>GK suggested that it was now critical for the JPC to understand just what the landowners intentions were and how they may be integrated into the community plan if desirable. A full understanding on the impact on the <i>independence</i> of the JPC as brokers in this project must be reached and relayed to the community.</p> <p>To this end he asked that the Clerk to confirm the appointment with Forward House Group, set for the 20th of December, and request a time, venue and agenda. [Since executed]</p> <p>Final word from JC asking members to understand that many fundamental issues contained within papers on the subject, such as HEDNA and other bodies have since been influenced and impacted by Covid and may be backward looking. A proper understanding of the factual scope and accuracy of such was vital.</p> <p>End of meeting, next meeting 20th December, details to be advised. Action: Clerk to email content of DT's archive USB to GK</p>  <p>Ray Evans Parish Clerk & Proper Officer - Date: 2nd December 2022</p>	
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23/12/2022	YourLocale Report	
COMMUNITY EVENTS	<p>Presentation at Memorial Hall</p>  <p>Henley in Arden & Beaudesert Neighbourhood Plan</p> <p>What is neighbourhood planning?</p> <ul style="list-style-type: none"> • Gives communities direct power to develop a shared vision for their neighbourhood and shape the development and growth of their local area. • Communities are able to choose where they want new homes, shops, and offices to be built. • Have a say on what new buildings should look like and what infrastructure should be provided. • Provides a powerful set of tools for local people to ensure that they get the right types of developments for their community where the ambition of the neighbourhood is aligned with the strategic needs and priorities of the wider local area. 	

What can communities use neighbourhood planning for?

- Local communities can:
 - set planning policies through a plan that is used in determining planning applications.
 - play a much stronger role in shaping the areas in which they live and work and in supporting new development proposals.
 - set out a positive vision for the future of the community over the next 15 years.
 - benefit from receiving 25% of any Community Infrastructure Levies arising from development that takes place in the area.
 - focuses planning authorities on wishes of the community.

Background to Henley & Beaudesert's Neighbourhood Plan

- Neighbourhood Plan Steering Group established in late 2014.
- Comprised of local residents.
- Our work is linked to Stratford upon Avon's Core Strategy which was formally adopted on 11 July 2016.
- The policies in our Plan have to be consistent with the broader policies and plans set out in the Core Strategy and the NPPF.
- We can now proceed to formalise our Plan.

Public consultation

- Critical to draw up a Plan which is based on the wants and desires of the whole of the community
- Substantial community consultation has been undertaken since the end of 2014 including:
 - An initial information flier giving residents background on the process and the ability to provide initial feedback
 - A series of Town meetings geared towards residents
 - A Town meeting specifically for the businesses within the Town
 - A detailed questionnaire sent to each household asking a number of questions broken down by the 5 areas to be covered by the Plan

5 Key areas

- Sustainability
- Housing
- Traffic & Transport
- Community & Leisure
- Business & Employment

Sustainability

- 90% of residents consider the green belt to be its most important feature, followed by its historic environment.
- 81% of residents said that the quality of the green belt surrounding Henley is "very important".





Housing

- residents strongly favour small housing developments consisting of fewer than 5 properties.
- 72% of residents were strongly against housing developments of 20 units or more.
- there was muted satisfaction in terms of the recent developments in the Town – residents would like to see developments in keeping with the historic and characterful nature of the Town.
- 85% of residents regarded it "very important" to retain and enhance the historic nature of the High Street.
- 76% of residents believe more housing would spoil the environment.
- taking this into account, we need to identify where we might locate a limited number of affordable housing (Henley has exceeded its housing allocation for the Plan period and so we may be able to reserve any such affordable housing for local need).

Traffic & Transport

- currently no traffic calming measures in Henley (e.g. compared with Hockley Heath and Pershore).
- 65% of residents would support the High Street being a zomph zone.
- Warwickshire CC will not consider traffic calming measures unless or until there is evidence of road traffic related fatalities on the High Street.
- parking outside One Stop/Co-Op continues to be a significant source of frustration for residents (although ironically it currently acts as our only means of traffic calming on the High Street).
- car parking close to the High Street remains something residents would like to see (but it would need to be close to the High Street to ensure use).
- insufficient demand to warrant a commercial bus service from east to west (Redditch to Warwick) despite 56% of residents wishing to see such a service.

Community & Leisure

- there is a strong sense of community within the Town and this is an important feature for residents (demonstrated by success of large number of community organisations)
- residents were particularly keen to see adult evening classes (75%), more after school clubs (36%) and holiday schemes (30%)
- 66% of residents would use a public swimming pool if one was available
- there was equal support and opposition a single educational campus housing all three schools
- a whopping 96% of residents consider heritage to be an important feature of future planning considerations, for example the preservation of listed buildings and character of the High Street

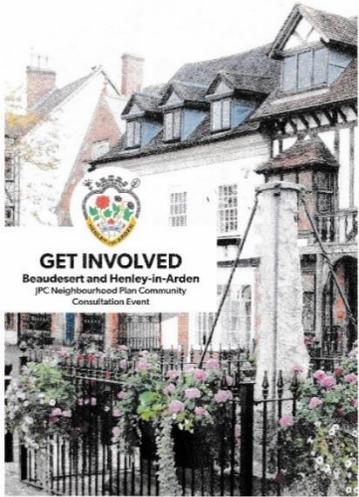
Business & Employment

- residents do not wish to see large industrial units within the footprint of the Town – 82% were strongly opposed
- there is support for a potential business park located at the northern end of the Town (i.e. foot of Lverage Hill)
- more open to the idea of smaller industrial units and office developments
- good support for additional shops in the Town as well as more tourist and leisure attractions
- strong support for more community facilities in the Town
- 54% of residents would like the Plan to focus on facilitating employment opportunities for local residents
- 66% would like to see more done to attract visitors to the Town, using its character and heritage (the new Town guide is a good example of what can be achieved in this respect)

Next steps

- Town meeting - parish clerk to call during early November.
- Further refinement of draft Plan.
- Issuance of a draft Plan – end 2016.
- Further opportunity for feedback and consultation – publish Plan on JPC website.
- Issuance of final draft – spring 2017.
- Appendices for future ideas to ensure that the Plan is a “living and breathing” documents.
- Referendum to approve the Plan – spring 2017 (simple majority vote).

15/04/23
Community Open Event
Flyer



CONSULTATION
ANALYSIS (YL)

JPC Website Extracts

HENLEY NEIGHBOURHOOD PLAN [PROGRESS]

THE NDP TEAM 2013-2023

Despite a lack of direct publicity and contact from the SWLP Cabinet in the introduction of the Scoping Exercise Consultation and more latterly, the Options and Issues, the SWLP questionnaire is now inevitably subject to a very short window of response. THEREFORE, there is now a greater need than ever before, for a solid Neighbourhood Development Plan [NDP] to be in place.

It is the only *legal device* available to a community in upholding its standards for the selection, construction, quantity, and nature of development within its boundaries.

The Henley NDP was constructed by a team of volunteers back in 2013, their efforts took a large number of hours and years to produce. In 2019-20, their **Regulation 14 Edition** was submitted to SDC for comment and returned with a large number of actions to be conducted before any further consideration would be given by the inspectors.

A number of the original team were understandably disappointed by this and the effort to update the plan fell mainly to the JPC who, at that time, had no real experience with such documents and were further hampered by the pandemic with all its problematic areas of communication.

Knowledge of the SWLP caused **a fresh membership of the JPC** to act quickly to reinstate this valuable publication and they immediately interviewed a small number of suitable candidates and engaged a professional NDP Consultant, Mr. Gary Kirk, who is now fully engaged with the JPC Planning Working Party in getting an *acceptable* version over the line by Autumn of this year.

Not one member of the JPC or, indeed, the public at large, has any doubt about the hard work put in by the original team and it is worth noting that approximately 85% of the original narrative and data within the plan has been retained! All the

additional data SDC asked for will now be embraced in the new publication.

For those of you who are new to this worthy project, please click on the file below, where Version 10, the submission for Regulation 14 review, can be downloaded.

You will appreciate the endeavour of those residents who volunteered freely of their time to bring this publication to this advanced stage.

The JPC will keep the community fully updated with progress on both the SWLP and the NDP as we go forward into 2023.

JPC PLANNING MEETINGS [SWLP- NDP]

22ND FEBRUARY 2023

JPC ACTIVITY MINUTES

[MINUTES - 16.01.2023 JPC PLANNING MEETING \[SWLP-
NDP\]](#)

MINUTES – 20.02.2023 JPC PLANNING MEETING [SWLP-NDP]

CORRESPONDENCE

JPC DOOR DROP LETTER SWLP 08.02.2023

SDC-WDC-SWLP ACTIVITY

SDC SPACIAL GROWTH WORKSHOPS OUTCOME 2022

SOUTH WARWICKSHIRE LOCAL PLAN WEBSITE 2023

SDC-WDC-SWLP ISSUES & OPTIONS QUESTIONNAIRE 2023

SDC-WDC WORKSHOP [MEMBERS] 2022

SWLP IO SUMMARY JANUARY-MARCH 2023

**COMMUNICATING WITH THE
SWLP CABINET & SUPPORT
TEAM**

Prompted by the request from a **number of residents** attending the successful consultation meeting on Monday the 20th last, the Clerk contacted SWLP and for the

sake of transparency, herewith provides you all with their formal response.

REPLY

The reason we have a group inbox is so that we can most efficiently and effectively manage and process any comments and queries that come in on the SWLP. This group inbox can be accessed by a number of officers working on the SWLP and so avoids the issue if an individual officer is on leave etc.

So for these reasons, we are happy if residents want to call us about a specific query, we would ask that any written queries or comments are not directed to our individual email accounts, but rather to the group inbox.

I can reassure you that any comments sent to this group inbox are indeed reaching responsible officers, it is merely a tool for us to manage the large volume of queries and comments on the SWLP.

We are encouraging comments to be submitted on the online consultation portal on the SWLP website rather than through email, however, if it is not possible for some residents to do this then we will accept comments via email into the group inbox.

Kind Regards,

SWLP Team

RESIDENTS ACTIVITY

The JPC would like to thank all those who have responded to this call for support, be it individual residents, couples, families, locality groups, or societies, your combined commentaries [*Of the order of 100 total, and some 6% of those asked to comment*] provide the JPC with a bountiful collection of sentiments and anxieties our community shares.

The comments collected form the basis of a **Peoples' Charter** and will be embraced in the **Henley Neighbourhood Plan** being formulated and to be adopted, with the approval of the community, in Autumn this year.

The compilation of emails and written responses received and posted [Appx 100 residents] with contributors' permission, have now been removed and filed in hard copy format in a secure archive, none of the data collected will be passed on or used for any other purpose than as described herein. Having gathered enough comments to guide the JPC SWLP Working Party towards a final resolution we...

Thank you all!

	SEE YOU THIS EVENING – MEMORIAL HALL 7.00 PM	
Henley Focus [Local Free Door-to-Door Magazine]	<p>May 2023 Issue</p> <p>Dear Residents,</p> <p>I have written of Henley many times. At the end of the 2019-2023 administration, and with the new Council shortly to be formed, I wanted to reflect on a <i>personal</i> level where I think we are as a community today.</p> <p>Henley is changing, some might say indiscernibly, others would argue, too rapidly, but change is happening.</p> <p>At the turn of the last century, the High Street, or ‘magic-mile’ as it was known locally, boasted no less than twenty or so pubs, and you could purchase anything from a galvanised bath to a coffin from one of the many traders lining the pavements.</p> <p>Now, despite local opposition, the traditional retail businesses are disappearing, giving way to service industries and perhaps sealing the future by destroying job opportunities by turning erstwhile shops into private residencies, most of which will enter the rental market.</p> <p>It is time to recognise change, shoppers in Henley and the surrounds are not coming here to shop, they are coming here to have their hair fashioned, their legal problems solved, advice on how to invest their money, and to look over the housing stock.</p>	

	<p>Maybe, the time has come to revert to history, we have a charter to hold a market, so if the green belt can be used to take the strain off the crowded High Street, just as it did back in 1100 AD, a dedicated marketplace can be created, where visitors can come along, park with ease and enjoy everything from a farmer's market to arts and crafts fairs, book festivals, artisan ware and many, many other attractions. A short stroll into town would provide further opportunities to wine and dine.</p> <p>This might be followed by science and technology campuses with affordable accommodation for local workers. The possibilities are endless and the whole concept of the Neighbourhood Plan is based on the need to identify future infrastructure and implement appropriate plans based on guidance from the very community they are designed to serve.</p> <p>The residents are supporting the JPC fully in the protection of this jewel in Warwickshire's crown, it is they that who will decide just how change is managed, and in what manner the assets we have here are utilised in the next thirty years.</p> <p>Soap box put away for another year, enjoy the upcoming summer months, best wishes,</p> <p>Ray Evans – Parish Clerk</p> <p>Focus April 2023</p>	
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BEAUDESERT & HENLEY COMMUNITY NEWS

EDITION
HF23-04

Dear Residents,

Spring has nearly sprung; an extra hour of daylight greets us all as we rise and look around at the daffs and crocuses abounding.

Momentous stuff going on in the coming weeks, a chance for you all to either stand for office in the JPC or, vote for someone you think can do a good job!

Hot on the heels of Henley's response to the South Warwickshire Local Plan, so wonderfully supported by over 200 residents at the recent planning meeting, we now have to consider the real-deal, our very own Henley- NDP! **Please come along and have your say on the 15th of April next.**

Election packs can be collected from the Clerk, just phone 01564 637 607 or email clerk@henley-in-arden-pc.gov.uk for more details.

Perhaps there is a shimmer of hope coming out of Westminster, disputes and anxieties about the cost of living, may now actually be addressed so that we can look forward to a happier, long and warm summer!

All best wishes,

Ray Evans - Clerk to the JPC

As the chair of the parish council, I am delighted to welcome the arrival of spring and hopefully some chocolate eggs.

This season brings a sense of renewal and new beginnings to our community. We look forward to the longer days, warmer weather, and blooming flowers that come with this time of year. Spring is a time for growth and change, and we are committed to making positive changes within our parish.

We will continue to work towards improving our infrastructure, providing better services to our residents, and fostering a sense of community spirit. Let us all embrace the spring season with open hearts and minds and work towards making our parish an even better place to live, work, and raise a family.

Best wishes,

Cllr Wendy Andrews - Chair

DATES FOR YOUR DIARIES



Consensus Opera returns with a Murder Mystery with music from Gilbert and Sullivan operas, for Memorial Hall Funds.

More information from:

Marijana Bainbridge on 01564795149 or email marijanabainbridge@btconnect.com

henley-in-arden-pc.gov.uk

www.visit-henley.co.uk

[visithenleyinarden](https://www.facebook.com/visithenleyinarden)

[visithenleyinarden](https://www.instagram.com/visithenleyinarden)

	<p>Focus February 2023</p> <p>Dear Resident's,</p> <p>On the 2nd of March next, Stratford District Council, will issue informative application packs for prospective candidates to stand for election on to the Beaudesert & Henley in Arden Joint Parish Council.</p> <p>These will be handed to the present JPC members, numbering nine, the full membership is for twelve members.</p> <p>If the applications to join the JPC exceed twelve, an election will be called, and candidates will be given the opportunity to present their credentials to the community, who will then have the opportunity to cast their vote in favour of their chosen candidate at the elections to be held on Thursday the 4th of May.</p> <p>The Town has a number of important issues in progress, the most prominent being the South Warwickshire Local Plan which sets out preliminary considerations for planning and growth for settlements within this conurbation. If you have a desire to be part of the preparation and implementation of Henley's own Neighbourhood Plan, now is your chance to take part as an active Councillor.</p> <p>There are of course many other aspects of the future of Henley in terms of new infrastructure, which includes the adoption of an all-weather multi-sports pitch sited at one of two plots under scrutiny by the JPC at present, other considerations such as the return of Henley Market, permanent toilets at Riverlands, more help for local business and a growing need to observe and maintain the need for sustainable growth of the town and its green spaces.</p>	
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	<p>Go to https://www.henley-in-arden-pc.gov.uk/time-to-represent-your-community-on-the-joint-parish-council-elections-may-2023/ or, contact me if you wish to be registered as a candidate.</p> <p>Many thanks, Ray Evans - Clerk to the JPC</p>	
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