



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
MINUTES FOR ORDINARY JOINT PARISH COUNCIL MEETING
FEBRUARY 6TH 2023

PUBLIC SESSION: The public were given an opportunity to speak by the Chair before the business meeting.

Best practice for the publication of Minutes taken at Parish Meetings, as recommended by the Society of Local Council Clerks, and conforming fully with The Local Government Act 1972 sch. 12 para. 41.

Parishioners are not normally named in minutes as attendees or in terms of representations made unless necessary for the performance of a council's statutory duties, functions, and contracts. Doing so creates the potential for Data Protection issues and as parishioners are not formally part of a parish council meeting doing so serves no purpose. Minutes are normally a record of decisions made and little else. It is not necessary to produce a verbatim record of what individual Councillors have said, unless they specifically ask for their comments to be recorded. It is rarely necessary to record details of debate (examples of when it would be material to do so would be in evidencing that appropriate advice had been considered, or risks assessed in relation to decisions). Decisions made in council meetings are immediate and do not need the minutes to be approved before they are enacted.

In Attendance: Cllr Andrews [Chair], Cllrs Bainbridge, Turner, Clark, Tomlinson, Okey, Broadbent, Brady and Harries

Present: The Clerk, Cllr Shenton, WCC. There were 36 members of the public present.

1. Apologies for Absence

M1

Apologies received and accepted by full Council for Cllr Matt Jennings SDC

2. Declarations of Interest

M2

Cllr Bainbridge declared an interest in Item M6 [23/00070/FUL

3. Acceptance of Minutes of the last Meeting [16.01.2023]

M3

Chair asked if all members present at the previous meeting [16.01.2022] approved the minutes.

RESOLVED: All members present at that meeting unanimously approved said minutes which were duly signed off and handed to the Clerk for filing.

4. District and County Councillor's Reports [SD]

M4

Cllr Shenton reiterated on the notes in his report for January which can be found on the JPC website.

5. **M5**

The Chair asked that the following residents/representatives address the assembled. Julie de Bastion was late arriving but spoke later. [M5.2] Jess Boyce introduced herself as a new leader of the HUB and appealed to the JPC for assistance in funding. The members agreed that there was a need for stronger ties with the HUB, the Chair, offered to visit the HUB to learn more of the activities conducted there. [M5.1] Julie de Bastion spoke of the need for a dedicated space in Henley where the community might cultivate and grow produce to help needy families in the area. A space where the adults and children in the community may gather together. The Chair thanked her for her contribution to the meeting. Cllr Okey responded saying she may be able to help with a designated area in town, more information to follow.



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6. Planning Applications*

23/00070/FUL		Chingley Bank	M6.1 RESOLVED: No Objection
22/03674/LDE		Whitehall Farm	M6.2 RESOLVED: Objection
23/00215/TREE		The Mount	M6.3 UNRESOLVED: More information needed.

*Applications received from SDC after the publication of this agenda may be added to the meeting at the discretion of the Chair.

7. Creditors Payments for Consideration **[DR]**

Creditor	Net	Gross	Provision
Henley WMT [MemHall]	144.00	144.00	Hall Rental Charges
Henley Focus	100.00	100.00	2 page spread January [JNY-104]

Payments made since last meeting using delegated powers **[Slack]**

Creditor	Net	Gross	Provision
Cllr David Tomlinson	33.45	33.45	NDP Consultant subsistence costs

*** Members vote using 'slack' community platform [More details on JPC website]

M7. Members agreed unanimously to payments being made to all outstanding creditors and confirmed that they had agreed to interim payments using Slack voting medium *** Members vote using 'slack' community platform [More details on JPC website]

8. Banking **[JPC Website]**

31 January 2023 (2022 - 2023)

Beaudesert & Henley in Arden Joint Parish Council
BANK ACCOUNTS

Lloyds Bank Limited	£5,921.95
Lloyds Bank Limited [Deposit Accou	£150,000.00
Total in Banks	155,921.95
Cash	
GRAND TOTAL (Banks and Cash)	£155,921.95

M8. RESOLVED: Members noted account balances.

9. Chair's Report

M9.1 The Chair was asked by a member if the matter of the SWLP [M11.4] may be brought forward to this point on the agenda.

RESOLVED: Council agreed unanimously to this request.

Therefore it followed...

M11.4

Chair asked Cllr Tomlinson to make a presentation to members and parishioners in regard to the progress on ongoing aims of the newly formed SWLP Working Party. His coverage was based on the following major issues and the Chair then invited comments from the floor. There followed a small number of representations from the public present, and these were met with responses from Cllrs Tomlinson and Clark. In line with the protocol on reported speech [verbatim] the minutes do not carry detail. However, the JPC are happy to post appropriate



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comments from any member of the public reiterating their remarks which must be pertinent to the subject. To date the JPC have received one such request and will, in due course publish this and the formal JPC response across all media at their disposal. If you wish to make your comments known on this matter please direct them to the Clerk. Cllr Tomlinson's address centred on the following major issues:

1. THE JPC NEEDS TO WORK COLLABORATIVELY WITH SDC & THE SOUTH WARWICKSHIRE LOCAL PLAN
2. THE LOCAL PLAN SHOULD RECOGNISE THE IMPORTANCE OF LOCALISM AND THE NEED FOR DECISIONS TO BE RESPONSIVE TO TOWN AND VILLAGE COMMUNITIES.
3. THE RANGE OF FUTURE HOUSING IN OUR AREA IS BETWEEN 500-2000 HOMES. THE PROPOSED EXPANSION NEEDS TO BE PROPORTIONATE TO THE EXISTING SETTLEMENT BOUNDARIES.
4. THE JOINT PARISHES NEEDS MODEST SUSTAINABLE GROWTH. THE SPECIFIC SITES TO PROVIDE THIS GROWTH WILL BE DETERMINED IN OUR NEIGHBOURHOOD PLAN
5. THE DEVELOPMENT OPTIONS MAKE INFRASTRUCTURE ASSUMPTIONS WITHOUT SUSTAINABLE EVIDENCE OF THE PARTNER LOCAL AUTHORITIES' ABILITY TO DELIVER THAT INFRASTRUCTURE.
6. THE PLAN STATES A NEED FOR 48% OF THE HOMES TO BE AFFORDABLE. THERE IS INSUFFICIENT INDICATION IN THE PLAN HOW THIS IS TO BE DEALT WITH

Clerks' Note:

The Chair of the JPC has authored a letter which explains exactly where the matter stands with the Council and reiterates on the plans going forward in preparation for the submission of the SDC-WDC Issues & Options Questionnaire, closing date 6th March 2023. This will be delivered to every household in Beaudesert & Henley over the weekend of the 11th-12th of February and will provide an opportunity for the residents to list their comments and return the document to the Council, c/o The Heritage Centre, 150 High Street.

The meeting continued in line with the published order....

9.1

M9.1

The Croft Car Park

The Chair announced the opening of the shoppers car park and that TEN parking permits have been allocated to residents. There were no questions from the floor.

9.2

M9.2

The Coronation of King Charles III

After a brief discussion two main options were cited by the JPC:

1. A beacon and gathering on the Mount
2. Souvenir mugs for the children of Beaudesert and Henley

This will be discussed further and listed on the agenda of the meeting on April 3rd



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9.3

M9.3

Joseph Hardy

Chair described briefly how this benefactor from the USA had gained the title of Lord of the Manor at an auction in London some twenty odd years ago. That he had gifted Henley with the Heritage Centre and that the JPC felt some mark of the man must be placed within the community as a tribute to his services to the Parish. The Chair asked Mr. Jonathan Dovey, Town Historian, who attended the meeting, what his thoughts might be, and it was suggested a plaque be placed at the Centre commemorating the man and his services. Further discussion will take place between the JPC and HC.

9.4

M9.4

Payback Team

Chair reported on the very useful projects that Mr. Colin Harrison [Town Handyman] and the Payback Team were conducting around Henley. In particular, the new steps leading up from Bear Lane to the allotments. Photographs were displayed on the large screen and the Council and parishioners were congratulatory toward the efforts of this fine band of people. The Chair said she had met with the Leader of the Payback group and that she saw a very long-lasting association with the group thus ensuring that the Town is kept neat and tidy in the future.

9.5

M9.5

Grass Cutting, Tree Care and Town Handyman Contracts

Chair asked members to consider three new contracts/agreements for engaging a contractor using the THREE tender system in the Financial Regulations, for the 2023-24 season. The estimates will be inspected by the JPC and will, at the next meeting [6th March], be debated and, if appropriate, contractors will be engaged at that meeting. A copy of the estimates will be posted on the JPC website.

10. Clerk's Report

M10

EV Chargers High Street

The Clerk asked that Cllr Shenton bring the assembly up to date on this issue. He reiterated on the points listed in his last report to Council and confirmed that he was unable to obtain any further data. He confirmed that new signage would be provided and that there would be a **public consultation** focused on a request by WCC for the ranks to dedicated **ONLY to Electric Vehicles**. A member of the public questioned the validity of the decision to allow the units to be mounted on the High Street, the Clerk confirmed he had no record of the JPC having ratified the decision and that only a trail of emails were available on the exchange between the JPC and WCC. It is now open for residents to continue with their enquiries directly with the WCC until the consultation procedure is announced by WCC.



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11. Councillor's Reports

Cllr.	Subject	Actions
M11.1 Okey	<p>A. 11.1 M11.1 [EA] Expenditure Action Cllr A Okey proposed that the JPC consider the expenditure necessary for the production and siting of signage within the bounds of Riverlands and its approaches [see supporting documents on website] https://www.henley-in-arden-pc.gov.uk/wp-content/uploads/2023/02/Riverlands.pdf at a cost of no more than £600.00 total. The purpose of the signage was to provide highly visible directions to the facilities available for visitors and locals to follow.</p> <p>RESOLVED: Council voted unanimously in favour for signage to be produced and erected, the Clerk was asked to raise the required PO for this to proceed.</p> <p>M11.2 Cllr Okey proposed that the present survey arrangements the JPC have with Kompan are suspended in favour of a yearly inspection through ROSPA. This would save the JPC approximately £900.00 per annum and she confirmed that Colin Harrison is conducting regular surveys around all of the sites as a matter of the care the JPC feels is important for the safety of our children in Henley.</p> <p>RESOLVED: Council voted unanimously in favour for the changes to be made and instructed the Clerk to inform parties s that the new scheme should be initiated forthwith.</p> <p>M11.3 Cllr Okey spoke of worrying reports from two residents regarding overgrown trees in Henley. She asked if Council would be prepared to seek an expert opinion of these items from T Mousley & Sons.</p> <p>RESOLVED: Council voted in favour of engaging T Mousley & Sons and instructed Cllr Bainbridge to initiate the process.</p>	
M11.2 B. Turner	<p>M11.2 Cllr B Turner addressed all with his update on the matter of the Environment & Climate Change. Here are his notes:</p> <ul style="list-style-type: none"> • WDC and SDC are doing some joint up work on climate change to have a coordinated South Warwickshire Strategy. They have recently been keen to hear from 	



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	<p>rural communities. We are looking at holding some pilot events in Henley so we can have our voice and feed into that consultation. We may have to delay any events until after the elections due to rules around pre-election activity (purdah). Currently looking at June.</p> <ul style="list-style-type: none"> • Positive conversations with Warwickshire Wildlife Trust to look at Natural Flood Defences for Henley in Arden. WWT have been working with Environmental Health and are positive about expanding their work to Henley. We have a follow up meeting at the beginning of March and are looking at site visits for then as well. • Solar4schools is a project that can help schools acquire solar panels whilst also providing education to students around renewable energy. Had a positive discussion with the Head of Henley in Arden school about this project but due to them being a Multi Academy Trust it needs to go higher for approval. Hopefully there will be an update within two months on this. There is also the opportunity to roll it out to the primary schools should they be interested. 	
<p>M11.3 J. Brady</p>	<p>M11.3 Sports Facility Cllr Brady welcomed the invitation from Mr. Mark Wilson, Henley High Schools Academy, asking the JPC to support a full appraisal and feasibility study on the two sites nominated to accommodate the all-weather, multi-purpose games pitch. They are:</p> <ol style="list-style-type: none"> 1. Henley High School and 2. The Recreation Grounds in trust to the HWMT south of the town. [ARC] <p>The cost of the survey is likely to be £4K and the JPC were asked if they would contribute to this fee. The members agreed to proceed with this undertaking given more evidence of its worth. Mr. Wilson will be attending the planning meeting to be held at the Memorial Hall on Monday 20th of February next, in order to provide any background members and residents may request. It was noted that any financial support by the JPC will be created by drawing down funds from the s.106 grant presently ringfenced for this purpose.</p>	<p>[SD]</p>
<p>M11.4 R. Clark</p>	<p>M11.4 SWLP Report Item moved up agenda. Please see the JPC letter to be delivered to all households in Beaudesert & Henley in the next few days as part of the awareness drive. The letter is also posted on the website.</p>	<p>[SD]</p>



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<p>M11.5-M11.8 M. Bainbridge</p>	<p>Cllr Bainbridge made a presentation to members and residents, here are her notes:</p> <p>Tree planting campaign, spring is tree planting time</p> <p>M11.5 She proposed that the JPC replace some of the trees we have lost over the last year.</p> <ol style="list-style-type: none">1. Crab apple to replace the BL tree on the Riverland2. 2 Bird Cherries for the Bund on the Riverland3. A Silver birch to replace the one which died on the Jubilee Field4. A Rowen for the Baptist Church, which was part of the Queen's Jubilee Celebrations but delayed due to the extreme weather5. Two oaks to be planted on the perimeter between the Jubilee Field and the Mount Land <p>I would like to ask for £500 so we can purchase substantial trees and strong protection. UNRESOLVED: Cllr Bainbridge was asked to provide further written estimates for consideration by the full Council at the next meeting.</p> <p>M11.6 The Northern pedestrian Bridge on the Riverland This bridge is the JPC's responsibility. The metal work has seriously deteriorated. I would ask that we use the expertise of a structural Engineer and then obtain three quotes for repair. The Clerk was requested to seek estimates for this week for presentation to all at the next meeting.</p> <p>M11.7 Allotments After vandalism new locks were fitted last month and all the keys, bar one, have been handed out. Joanne and Paul are kindly keeping a watch over the allotments. Mr. Nick Haycock and I are walking the allotments tomorrow to see their condition and to see any vacant plots. Although at this time of year it all looks fairly depressing! Fees are due in March</p> <p>M11.8 Pond lifebuoy Although a new life buoy will spend time in the pond it is important that we replace the existing one which went walkabout. I think we have discussed this before, and no resolution made.</p> <p>I would ask that we ask the Clerk to purchase a new one as soon as possible.</p>	
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	<p>The Clerk was asked to seek a quotation for this item and circulate to all for permission to purchase the item with some urgency.</p>	
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12. Finance Reports

M12

RESOLVED: Approval of JPC Banking, receipts and payments statemen and bank reconciliations up to 31st of January 2023 were approved by all members present.

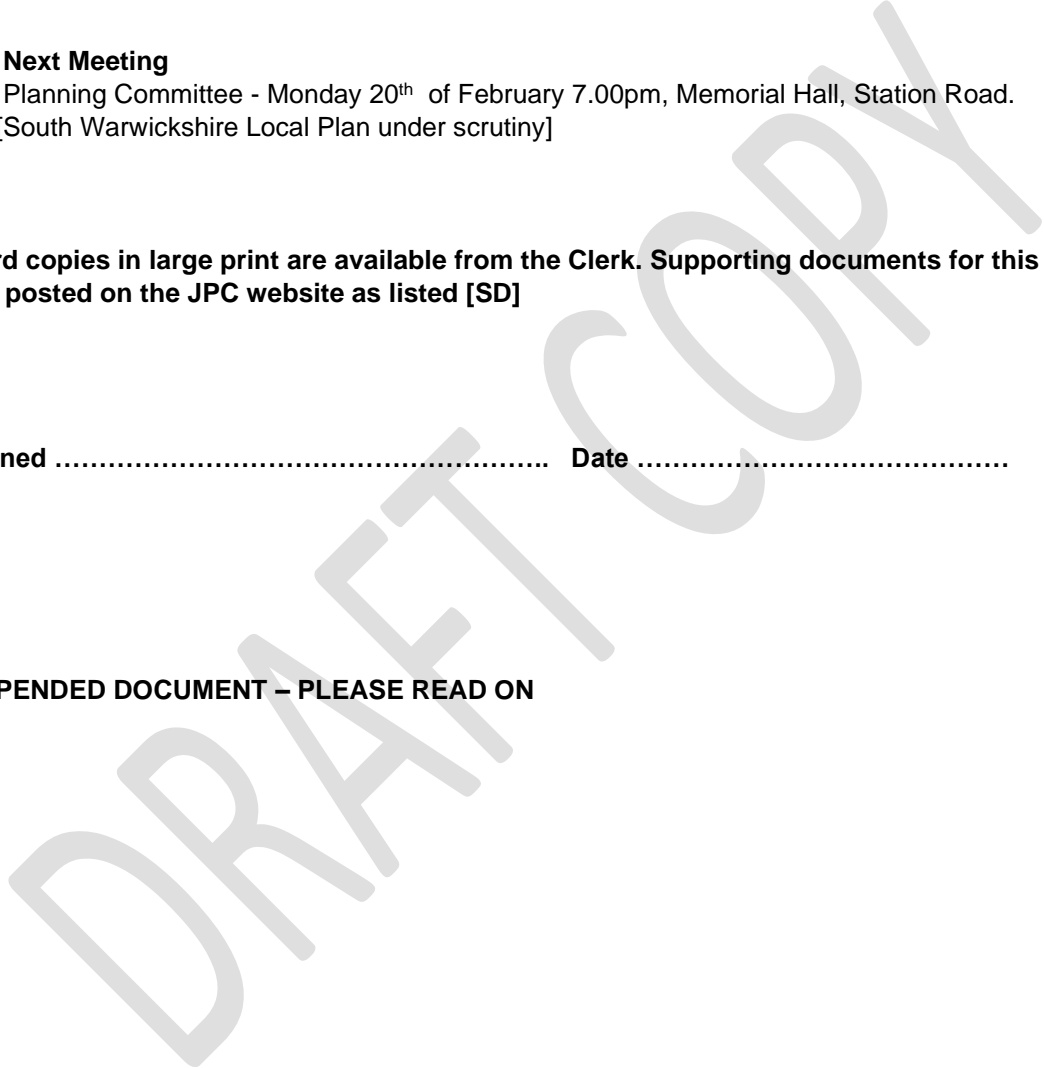
13. Next Meeting

Planning Committee - Monday 20th of February 7.00pm, Memorial Hall, Station Road.
 [South Warwickshire Local Plan under scrutiny]

Hard copies in large print are available from the Clerk. Supporting documents for this session are posted on the JPC website as listed [SD]

Signed Date

APPENDED DOCUMENT – PLEASE READ ON





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Dear Resident

Comment on South Warwickshire Local Plan (SWLP) – Deadline 20th February

This is an important time for the community in Henley and the JPC itself.

Stratford & Warwick District Councils, in partnership, has consulted the public about South Warwickshire Local Plan development options for the area in the next 25 years.

There is only limited time to comment as the consultation period ends on MARCH 6th 2023. The JPC has prepared a draft response to the Part 1 Issues and Options Consultation, however we have also decided that the town needs short term protection against unwelcome developments.

We are therefore carrying out an urgent Neighbourhood Plan review with a target of having the plan "made" later this year. We will give you details of this in late March/early April.

This letter is to let you know the situation, inform you of the key points we are proposing to make to the South Warwickshire Local Plan team and invite you to comment.

The full consultation document is complex but if you so wish, our draft comments can be viewed shortly on our website, on the dedicated page - South Warwickshire Local Plan – Henley in Arden Parish Council (henley-in-arden-pc.gov.uk)

Please let us have your comments by Monday 20th February. The final document will be approved at the JPC meeting on 6th March. Send your thoughts to us in one of the following ways:

- Write them in the box overleaf and return it to the Heritage Centre, 150 High Street
- Write to us through the Parish Clerk at the address above
- email us at clerk@henley-in-arden-pc.gov.uk
- Bring your comments to the specific planning meetings held every month
- Attend the Public Consultation Meetings to be advertised on the website
- Ask to be included on email register for updates.

We regret the lack of time we are able to give you, but we were unable to obtain a further extension from the joint Councils. We will keep you as well informed as possible at all points. Your views will count – the SWLP Cabinet has not made any firm decisions as yet and will take some time to do so.

Best wishes
Councillor Wendy Andrews
Chair - Beaudesert & Henley in Arden JPC

Please see over...



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**PLEASE COMMENT ON THE POINTS RAISED BELOW AND
ANY VIEWS YOU HAVE ON THE PROPOSALS IN GENERAL**

- 1 The JPC needs to work collaboratively with the SWLP team**
- 2 The Local Plan should recognise the importance of Localism and the need for decisions to be responsive to Town and Village communities**
- 3 The Joint Parishes need modest sustainable growth. The specific sites to provide this growth should be determined in the Neighbourhood Plan**
- 4 The joint parishes need modest sustainable growth. The specific sites to provide this growth should be decided in our Neighbourhood Plan**
- 5 The plan states a need for 48% of the homes to be affordable. The Town has a major problem with affordability with no indication as to how this aspiration can be satisfied.**
- 6 The development options make infrastructure assumptions with no sustainable evidence of the Local Authorities ability to deliver.**

Please state your comments in this box or on a separate sheet

Signed _____ Date _____