



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
PLANNING & DEVELOPMENT COMMITTEE MINUTES  
JANUARY 16<sup>TH</sup> 2023

**PUBLIC SESSION:** The public were given an opportunity to speak by the Chair before the business meeting.

**Best practice for the publication of Minutes taken at Parish Meetings, as recommended by the Society of Local Council Clerks, and conforming fully with The Local Government Act 1972 sch. 12 para. 41.**

Parishioners are not normally named in minutes as attendees or in terms of representations made unless necessary for the performance of a council's statutory duties, functions, and contracts. Doing so creates the potential for Data Protection issues and as parishioners are not formally part of a parish council meeting doing so serves no purpose. Minutes are normally a record of decisions made and little else. It is not necessary to produce a verbatim record of what individual Councillors have said, unless they specifically ask for their comments to be recorded. It is rarely necessary to record details of debate (examples of when it would be material to do so would be in evidencing that appropriate advice had been considered, or risks assessed in relation to decisions). Decisions made in council meetings are immediate and do not need the minutes to be approved before they are enacted.

**In Attendance:** Cllr Andrews [Chair], Cllrs Bainbridge, Turner, Clark, Tomlinson, Okey, Broadbent and Harries

**Present:** The Clerk, NDP Consultant, Mr. G Kirk, there were 20 members of the public present.

1. Apologies for Absence

**M1**

**Apologies received and accepted by members present were given by Cllr Brady.**

2. Declarations of Interest

**M2**

**Cllr Okey declared an interest in a late entry planning application, 22/03678/FUL & ADV**

3. Acceptance of Minutes of the last Meeting

**M3**

**Chair asked if all members present at the previous meeting [09.12.2022] approved the minutes. RESOLVED: All members present at that meeting unanimously approved said minutes which were duly signed off and handed to the Clerk for filing. The Minutes carried an amendment in regard to the debate on allotments.**

#### 4. Chair's Report

**M4.1**

##### **THE SOUTH WARWICKSHIRE LOCAL PLAN**

The Chair asked all members present if they had inspected all of the various documents previously circulated to them pertaining to this subject. All responded that they had done so. A display of the meeting content was shown on the large screen and the following business took place.

Chair proposed the creation of a working party for the NDP and SWLP. Dedicated to attend meetings, liaise with Your Locale [NDP Consultant] and report back to council and residents of their findings. The Chair put forward the names of Cllr R Clark, Cllr D Broadbent and Cllr D Tomlinson for consideration and if appropriate, election to the said Working Party .

Each candidate provided a brief bio and explained why they felt they were best qualified to engage in this working party.

**Council then voted on the Chair's proposal for the formation and the implementation of said working party.**



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JANUARY 16<sup>TH</sup> 2023

**RESOLVED: All members present voted unanimously in favour of the formation and implementation of said Working Party, titled the SWLP-HNDP Working Party, and that the group should be Chaired by Cllr Richard Clark.**

**SWLP-NDP Working Party**

Cllr Richard Clark, Chair, Cllr Dave Broadbent and Cllr David Tomlinson

**M4.1.2 Visiting Speaker**

Mr Gary Kirk from Your Locale then gave a comprehensive description of his background where he has worked on numerous NDP applications with great success, had acquainted himself with Henley's NDP, had networked with the local authority and stakeholders in preparation for an updated V11, for submission and adoption, which he envisaged would be complete and made by late spring early summer this year.

**M4.1.3 Chair of the SWLP-NDP Working Party**

Cllr Clark gave an account of the mission the WP would adopt to engage and open up a discussion as to how the JPC might best support the working party and how best they might get the information out to the residents of Beaudesert and Henley in Arden. A summary of the actions this WP will undertake follows. He stressed that a huge amount of preparation and submission activity would be needed by the WP in order to ensure that Henley was fully represented at every stage of the consultation and that he hoped for valuable input from the community.

A number of questions were raised by the public following these introductions, most centred on why the existing NDP needed amendment. No member of the public requested that their comments be minuted.

**M4.2 Neighbourhood Plan Review**

- Short term to carry out a review previous draft neighbourhood plan consult public on changes and resubmit by spring/summer.
- Commission additional information from government agencies at minimal cost.
- Undertake a public consultation and stakeholder exercise over the next 3 months.
- Contact Stratford DC setting out intentions and cooperative approach, intention to allocate sites

**M4.3 Longer term – 2024 onwards**

- Carry out a further review of the Neighbourhood Plan when the Housing and land targets are known.
- Identify sites where development is needed and has community support.
- Further community consultation.
- Resubmit revised plan when ready, the JPC is legally responsible for the Neighbourhood Plan

**M4.4 South Warwickshire Local Plan 2025-2050**

- Plan will replace all existing Stratford DC and Warwick DC strategies.



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JANUARY 16<sup>TH</sup> 2023

- Due to be approved 2025 but may slip into 2026 – large volume of documents and issues.
- Consultation on issues and Options/Call for Sites open until March 6<sup>th</sup> - online and face to face.
- Local working group to draft response and confirm local consultation timetable.
- Attend SWLP consultation meetings/online.
- Bring in information from Neighbourhood Plan process if possible.
- Submit JPC response by 6<sup>th</sup> March taking public and stakeholder comments into account.
- Full brief TO PUBLIC on response at March JPC meeting

**M4.5 Why this approach?**

- It is best chance of protecting the town from random development.
- It ensures that the voice of the town is heard by the District council.
- It secures a shared sustainable vision for Henley and Beaudesert in the long term.

**PLEASE VISIT THE SWLP WEBSITE FOR MORE INFORMATION**

<https://www.henley-in-arden-pc.gov.uk/south-warwickshire-local-plan-swlp-just-8-weeks-to-have-a-say-in-your-future/>

**M5. Planning Application 22/03678/FUL & ADV [Late Arrival for urgent debate]**

- **M5.1**  
**22/03678/FUL RESOLVED: Clerk delegated to post the unanimous decision of NO OBJECTION on the SDC Planning Portal.**
- **M5.2**  
**22/03678/ADV RESOLVED: Clerk delegated to post the unanimous decision of SUPPORT [Pending approval of drawings listed but not appended to the application]**

**Next meeting will be the JPC Ordinary Meeting will be Monday the 6<sup>th</sup> of February at 7.00 pm prompt, Henley Memorial Hall, Station Road.**

**Hard copies in large print are available from the Clerk. Supporting documents for this session are posted on the JPC website as listed [SD]**

Signed .....

Date.....