



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING  
NOVEMBER 7<sup>TH</sup> 2022

[clerk@henley-in-arden-pc.gov.uk](mailto:clerk@henley-in-arden-pc.gov.uk)    [www.henley-in-arden-pc.gov.uk](http://www.henley-in-arden-pc.gov.uk)

**PUBLIC SESSION:** The public were given an opportunity to speak by the Chair before the business meeting and several comments were made which are not minuted herein but, where relevant, have been noted by the Clerk and will be included on the next agenda for debate by members.

**In Attendance:** Cllr Andrews [Chair], Cllrs Bainbridge, Turner, Brady, Harries, Easton and latterly, new member Cllr Okey

**Present:** Cllr Shenton WCC, there were 16 members of the public present.

1. **M1**  
Cllr W Andrews was voted on to JPC as Chair and immediately took up her duties. The Clerk will seek a signed copy of her Declaration of Office for forwarding to SDC.
2. Apologies for Absence  
**M2**  
Apologies received and accepted by members present were given by Cllr Clark
3. Declarations of Interest  
**M3**  
Non were handed to the Clerk.
4. Acceptance of Minutes of the last Meeting  
**M4**  
In the absence of the ex-Chair, Cllr Field, and the fact that Cllr Andrews did not attend the meeting, Cllr Bainbridge asked if all members present at the previous meeting [03.10.22] approved the minutes. **RESOLVED:** All members present at that meeting unanimously approved said minutes which were duly signed off and handed to the Clerk for filing.
5. **M5**  
The JPC welcomed new Councillor, Angela Okey to the bench. The Clerk will seek a signed copy of her Declaration of Office for forwarding to SDC.
6. District and County Councillor's Reports [SD]  
**M6**  
Cllr Jennings did not attend the meeting. Cllr Ian Shenton updated all on his diary through December, his report can be found on the JPC website. He promised further and ongoing information would be presented to the JPC regarding the issue of ECV chargers, in particular evidence that a full health and safety exercise had been conducted by WCC and BP.
7. Planning Applications  
**M7**

22/03189/TREE	104 High Street Henley	<b>M5.1 RESOLVED No Objection</b>
22/03113/TPO	12 Yew Trees Henley	<b>M5.2 RESOLVED No Objection</b>
22/03183/TREE	Riverside	<b>M5.3 RESOLVED No Objection</b>
22/03181/TREE	Alne House Henley	<b>M5.4 RESOLVED No Objection</b>
22/00987/FUL	22 Arden Road Henley	<b>M5.5 RESOLVED No Objection</b>
22/01590/VARY	Henley Golf Club	<b>M5.5 RESOLVED No Objection</b>



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**8. Creditors Payments for Consideration**

Creditor	Net	Gross	Provision
Grafton Merchanting	125.25	150.30	Timber for various town upgrades
Glasdon	434.11	520.93	Bench for Doctors Lane
Andy Loos	396.00	475.20	Hire charges portable loos
Andy Loos	54.00	64.80	Hire charges portable loos
Acculine Markings Limited	795.00	954.00	Yellow lines Croft
T Mousley & Sons	890.00	1,068.00	Jubilee tree works
T Mousley & Sons	780.00	936.00	[Fwd'd to Cllr Bainbridge in error]
Parish Online	104.00	124.80	Yearly subscription mapping system
Henley Focus	100.00	100.00	2 page spread November Issue
C Harrison	700.00	700.00	Two cuts October
C Harrison	1,120.00	1,120.00	October labour charges
C Harrison	155.99	155.99	Paint, bolts and Sanding Discs
C Harrison	200.00	200.00	Renovation South Town Bus Shelter

**M8.1 RESOLVED: Members agreed unanimously to payment being made to all outstanding creditors and approved the email votes listed.**

Creditor	Net	Gross	Provision
Redditch Skip Hire	180.00	216.00	Skip for debris clearance at Riverlands

**M8.2 RESOLVED: Members noted payments made.**

**9. Banking [JPC Website]**

Account	Closing Balance Date	Amount
Current A/C	31.10.2022	£6,056.83
Deposit A/C	31.10.2022	£190,000.00

**M9. RESOLVED: Members noted account balances.**

**10. Chair's Report**

10.1  
Short introduction and strategy. Chair thanked ex-councillors, Elaine Field, and Kate Easton for their service to the community and support for their colleagues on the JPC.

10.2  
Chair to addressed growing concern about poor Post Office facilities in Henley.  
**M10.2**  
**Chair advised that One Stop had resolved this issue and were training a new PO assistant.**

10.3  
JPC Grant Awards 2023-2024  
Chair to announce the recipients of the awards for publication on the JPC website and Focus magazine.  
**M10.3**  
**A copy of the grant award recipients can be found on the JPC website.**



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**11. Clerk's Report**

11.1

**Croft Car Park**

The Clerk will invite the opinions of members on the matter of resident parking [South Car Park] and seek full council approval of the application form posted on the website. He will also outline the stage reached on the two other plots designated 'shoppers' car parks.

**M11.1**

**The matter was debated, and several points were raised as to the wording of the Residents Parking Permit, requested by the Clerk. The members asked that the Clerk report back on the take-up for permits and update all on the 5<sup>th</sup> of December.**

11.2

**EV Charging Terminals – Henley High Street [MD]**

Resident, Mr. Adam Winters' Information request, WCC reference: 8332376. Clerk to seek comments from Cllr Ian Shenton.

**M11.2**

**Refer to Item 6. and Minute M6. above.**

11.3

**Tenancy at Will – Henley Skate Park - Littleworth Field**

Future JPC strategy on this facility. Clerk to invite debate and forward actions in the matter of the letter received from WCC

**M11.3**

**An inspection of the skate park will be conducted, and a reply formulated for WCC which, the members unanimously agreed that the terms of the WCC should be accepted.**

11.4

**New JPC Financial Statement [Website]**

Clerk to update all on this new presentation for accountability and seek the members approval.

**M11.4**

**Members took note of the presentation. The Clerk [RFO] recommended that the JPC use a simpler method for accountancy records and that EDGE IT should be given notice saving the council £450.00 per annum. The final decision will be made at the December 5<sup>th</sup> meeting.**

**12. Councillor's Reports**

Cllr.	Subject	Actions
Bryn Turner	<p>12.1 [MD] [SD]  <b>Motion:</b> Beaudesert &amp; Henley in Arden Parish Council is to declare a climate emergency.</p> <p><b>M12.1</b>            Cllr Bryn Turner raised the matter of the need for the JPC to declare a climate emergency in line with a motion statement posted on the JPC website supporting documents, namely that Beaudesert &amp; Henley in Arden Parish Council would:</p> <p>i. - Declare a 'Climate Emergency' as a pledge in moving to carbon neutral targets.</p> <p>ii - Convene a working group with councillors, representatives of local environmental groups, residents and businesses that will report to Council within 6</p>	<p>Debate with view to approval.</p>



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	<p>months on what actions must be taken which should include how to achieve behavioural change.</p> <p>iii. - Acting within its powers and responsibilities, set targets to measure its effectiveness.</p> <p>iv. To develop a communication strategy to convey to residents the severity of the situation and the ways people and businesses can take independent action to cut greenhouse gas emissions; v. Lobby Government, County and District Council where necessary, to provide the powers and resources needed to address the issue.</p> <p>This emergency declaration is to be supported by a working party, to formulate an action plan with ambitious targets for Carbon reduction and ways to measure effectiveness within six months."</p> <p>There were no objections raised by members or members of the public attending the meeting, therefore Cllr Turner will now advance the declaration in the form of a comprehensive publicity scheme to create awareness on this worthy initiative.</p>	
<p><b>Julie Brady</b></p>	<p>12.2 [MD] [SD]          Cllr Brady update all on progress with an alternative site for sports and fitness facility in Henley, highlighting SDC Playing Pitch Strategy.          M12.2          Cllr Brady said she had received a copy of the SDC PPS and that she would be taking a view of what can be done next. Further updates will follow in December.</p>	<p>Updating only.</p>

**13. Finance Reports**

Approval of JPC Financial Statement 01.04.2022 to 31.10 2022 published on the website under FINANCE

Refer to M11.4

**14. Next Meeting**

Monday 5<sup>th</sup> of December 2022, 7.00pm, Memorial Hall, Station Road.

Signed ..... Date .....