



179 HIGH STREET, HENLEY IN ARDEN, WARWICKSHIRE, B95 5BA

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clerk@henley-in-arden-pc.gov.uk

COMMUNITY GRANT APPLICATION FORM YEAR COMMENCING 1ST APRIL 2023

This form may be downloaded and printed, completed, and signed by an authorised officer of the organisation. It may then be posted to the Clerk at the address above or preferably, scanned and emailed to the Clerk.

1. Name of Organisation

BEAUDESERT & HENLEY CHRISTMAS LIGHTS

2. Contact Details

Name: MRS SUE WESTMACOTT (secretary)
Phone: 01564 793 746
Email: sue@westmacotts.co.uk

Introduction

Thank you for applying for a community grant. As the title implies, your organisation must either be based within the Beaudesert & Henley electoral area or if not, proof must be provided that your organisation provides a service[s] which are of benefit to the community. The JPC are happy to support any organisation that is already creating ways of funding for themselves, and we would ask that you briefly describe in the following box what activities you have undertaken, and a breakdown of funds raised for the previous year and the forthcoming year.

We raised £458. from Coffee Morning
We have started "100 Clubs" and Raffle
We are having a Dinner on 4/11/22
We will be having a Sweet Collection on 19/11/22
We will be sending a letter to residents requesting a donation w/c 14/11/22.

We will be selling Mulled Wine & Mince Pies at Switch On evening.

We had a Garden Party in July & raised £1,142.

3. Purpose:

Describe briefly what is the purpose of the grant you are applying for and attach any documents to this form that may support this request.

It costs £10-12,000 at the moment.

To continue to provide Christmas lights for the Town & Christmas Trees. We need funds to do this as we cannot raise the full amount ourselves, and also we want to replace the southern end of the Town with new LED/energy efficient night bulbs.

Our electricians have not increased their fee for this year - but have advised will do so next year.

4. Grant Value Requested:

£ 41500. (£4,500)

5. Banking Details:

Bank or Building Society: Mayds
Account Name:
Account Number: 02908025.
Sort Code: 30-98-26

6. Applicant Agreement:

This application must be signed and dated in the following box. The signatory must be authorised to do so by the organisation seeking the grant, and the grant can only be awarded for the purposes stated herein and not for purposes undisclosed. By signing this application you are confirming that you have read and agree with the terms and conditions below.

Signatory: Sue Westmucott
Name [Please print] SUE WESTMUCOTT
For and Behalf Of: BRANDSBERT & HENLEY CHURCHWARDS
LIGHTS
Dated: 31/10/2022

CLERK/RFO NOTE

The JPC adopted the General Power of Competence on their inauguration as a new Council in May 2019. This power is detailed in the Localism Act 2011
<https://www.legislation.gov.uk/ukpga/2011/20/section/1/enacted>

This effectively provides the JPC with the power to make donations, support local groups and charitable organisations, invest in certain infrastructure projects and provide finance for the good and wellbeing of the community.

HOWEVER

In order to safeguard the spending of public money, it is best practice to obviate any risk by ensuring that the application is for good purpose and that the recipient's financial request is commensurate with the benefit it will provide in the community. Therefore, it is essential that you take account of the following pre-conditions in your request. GOOD LUCK!

1. The applicant is a voluntary or charitable body with a strong connection to Henley in Arden
2. There should be a clear benefit to a significant part of the community of Henley in Arden. Evidence of parish residents either using or benefiting from the service should be provided
3. Support is aimed at specific projects. The Council will normally only commit funds once in each financial year for any one organisation. It cannot guarantee availability of funding in subsequent years.
4. Types of projects considered suitable are - improvements to the local environment and amenities, provision of recreational, arts or entertainment facilities.
5. The maximum grant payable per application is usually £8000, other than in exceptional circumstances
6. The council looks for some assurance that both the project and the applicant have long-term viability.
7. Evidence of your organisations own fund raising will be required for every application. The council will not usually support a grant for more than 50% of the total cost of the project or application
8. If a project is still in the planning stage a time-limited offer of a grant may be made conditional upon evidence of a firm commitment to a start date e.g. by placing a contractually binding order. The project for which the grant is claimed should commence within 6 months of the offer or it may lapse.