



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL
AGENDA FOR ORDINARY JOINT PARISH COUNCIL MEETING
JULY 4TH 2022

Dear Councillor,

I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council, will take place on **Monday, 4th of July 2022 at 7.00 pm** in the Memorial Hall, Station Road, Henley-in-Arden. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Members of the public are most welcome and will have an opportunity to speak prior to the formal start of the meeting by direction of the Chair of the JPC..

Signed

Ray Evans – Clerk

Date of Summons: **28.06.2022**

1. Apologies
2. Declarations of Interest
3. Acceptance of Minutes of the last Meeting [6th June 2022]
4. District Councillor's Report. [Cllrs Matt Jennings & Ian Shenton]
5. Planning
6. Creditors Payments

Creditors at 03/07/22

Tn no	Gross	Vat	Net	Accrued	Inv. date	Cheque no.	Debtor	Details
796	£132.00	£22.00	£110.00	£0.00	25/06/22		Andy Loos Limited	First hire payment May
800	£188.20	£31.37	£156.83	£0.00	17/06/22		Grafton Merchancing Lim	Fencing loo
799	£385.16	£64.19	£320.97	£0.00	17/06/22		Grafton Merchancing Lim	Foundation materials lo
Subtotal	£573.36	£95.56	£477.80	£0.00			Grafton Merchancing Lim	
802	£100.00	£0.00	£100.00	£0.00	27/06/22		Henley Dementia Café	June 2 page spread
803	£100.00	£0.00	£100.00	£0.00	27/06/22		Henley Focus Magazine	July 2 page spread
794	£210.60	£35.10	£175.50	£0.00	24/06/22		Long Acres Landscapes	Work on PHR flower be
804	£78.00	£13.00	£65.00	£0.00	29/06/22		R Adams & Sons Limite	Buff stone 1 ton
801	£1,985.00	£0.00	£1,985.00	£0.00	27/06/22		Stratford District Council	Annual charges for CC
784	£288.00	£48.00	£240.00	£0.00	03/06/22		T Mousley and Sons	3 Fieldhouse Close
805	£36.00	£6.00	£30.00	£0.00	30/06/22		WALC	Training-agendas/mins
795	£828.00	£138.00	£690.00	£0.00	24/06/22		WS Gardens	Two cuts all three parks
Total	£4,330.96	£357.66	£3,973.30	£0.00				

7. Banking
8. Short-term lease holding debate [Friends of Henley Railway Station]
9. Plans for Croft Car Park Management for adoption and implementation.
10. Update on High Street EV Charging Terminals
11. Reduction in the number of Councillors for 2023 elections
12. Expenditure [New JPC PC up to £750.00 for consideration]
13. Approval of Banking Reconciliation & Budget Tracking June 22
14. Councillors - Community Engagement – Councillor's Reports
15. Items for next Agenda

Hard copies in large print are available from the Clerk. Supporting documents for this session are posted on the JPC website as listed [SD]

clerk@henley-in-arden-pc.gov.uk
www.henley-in-arden-pc.gov.uk



Detailed Agenda

1. APOLOGIES

<p>Acceptance of Apologies for Absence Schedule 12 of the Local Government Act 1972. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.</p>	
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2. DECLARATIONS

<p>To Receive Declarations of Interest and Dispensations Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).</p>	
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3. SIGNING MINUTES

<p>To Receive & Sign Minutes of Last Meeting LGA 1972 Sch 12 para 41(1)</p>	<p>Minutes of the Ordinary Meeting, 6th of June 2022.</p>
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4. DISTRICT COUNCILLOR'S REPORT

<p>Reports from District Councillors</p>	<p>Cllr Matt Jennings reports is posted under supporting documents on the JPC website. Cllr Ian Shenton [WW] reports. Presentation limited to 5 minutes.</p>
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5. PLANNING

- 5.1 22/01694/TREE The Bear House
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RD3PIHPM0IH00>
- 5.2 22/01697/TREE 157 High Street
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RD3PIHPM0IH00>
- 5.3 22/01393/FUL 3 Beaudesert Lane
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RBNNHHPMHCH00>
- 5.4 22/01361/FUL Beaudesert Cottage, Haven Pastures
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RBG8TXPMFVV00>
- 5.5 22/01731/TPO Yew Tree Gardens
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=RD7JK7PMKZ000>
- 5.6 Appeal 21/01212/FUL 221 High Street
<https://apps.stratford.gov.uk/eplanning/AppDetail.aspx?appkey=QRIBHDPMK4D00>



6. CREDITORS PAYMENTS

6.1 Payments made since last meeting [Ratified at meeting on the 6th of June or by email votes]

Creditor	Invoice No.	Due Date	Amount Net	VAT	Gross	Description
Buildbase	301413	17.06.22	£332.50	£64.50	£387.00	Posts and Postcrete
WS Gardens	10260	24.06.22	£690.00	£138.00	£828.00	May 2 cuts
Henley Focus	JN22_04	24.06.22	£100.00	£00.00	£100.00	May inserts
Buildbase	302453	04.07.22	£70.78	£3.54	£74.32	Propane Gas - Beacon
Colin Harrison	0905893	28.05.22	£1,120.00	£00.00	£1,120.00	Labour Charges May 22
Henley Court Leet	N/A	N/A	£400.00	£00.00	£400.00	Contribution towards gowns [Grant]
Henley Repair Cafe	N/A	N/A	£500.00	£00.00	£500.00	Set-up costs contribution [Grant]
Henley Royal British Legion	N/A	N/A	£500.00	£00.00	£500.00	Jubilee events support [Grant]
Cllr Bainbridge	N/A	N/A	£100.00	£00.00	£100.00	Book tokens for Jubilee Decoration competition [Reimbursement]

6.2 Payments to be considered by full Council

Creditors at 03/07/22

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NB: Grafton Merchating are Buildbase

6.3

Income since last meeting.

Payee	Remittance Date	Amount	Description
Lloyds	27.06.2022	£1.45	Interest paid – June 2022
Allotments	28.06.2022	£50.00	All rents now received



7. BANKING

<p>Banking [Account Balances] [Considered in earlier Finance Meeting and agreed by full council]</p>	<p>The balances of accounts at 30.06.2022 are Deposit Account £165,000.00 Current Account £3,542.68 Total £168,542.68 A copy of the bank statement for June will be posted on the JPC website.</p>
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8. FRIENDS OF HENLEY STATION [Clerk]

The matter of a limited lease holding on the building until such time as it may be agreed between the charity and Network Rail.

Council to consider the comments made by JPC solicitor concerning liabilities or otherwise in the matter of taking a temporary leasehold on the railway buildings.

SEE SUPPORTING DOCUMENT ON JPC WEBSITE

9. SUMMARY OF CROFT CAR PARK OUTCOMES WITH KERB & SDC [Chair]

Council to discuss and if appropriate adopt the plans for management of the Croft Shoppers Car park

SEE SUPPORTING DOCUMENT ON JPC WEBSITE

10. EV CHARGING TERMINALS HENLEY HIGH STREET [Cllr Turner]

Update on EV Chargers in Henley. The matter of a site notice to invite comments about existing arrangements and the possibilities of siting EVC terminals at Croft, Prince Harry Road and the Forward House car parks.

SEE SUPPORTING DOCUMENT ON JPC WEBSITE

11. COMMUNITY GOVERNANCE REVIEW [Clerk]

Clerk to advise Council on review of the numbers of elected members, suggesting a reduction from TWELVE to EIGHT members along with the rationale for raising the matter. If appropriate the matter can then be taken forward to the next meeting and a resolution sought to proceed with SDC on a full consultation. If appropriate council to vote of the matter.

12. EXPENDITURE [Clerk]

To consider, and if appropriate approve payment for the following capital/service items of expenditure.
[The Accounts & Audit Regulations 2015 Part II, paras 3 & 4](#)

<p>12.1 JPC LAPTOP [Clerk] Clerk to request the council to consider purchasing a second PC [present unit is now 6 years old] up to a cost of £750.00</p> <p>12.2 – GATEWAYS [Clerk/Chair] Clerk to update all on funding campaign mounted by Highway Community Action Fund [HCAF] supported by the WCC to cover the cost of entry and exit roadside gates carrying speed limit and sponsored recognition, amounting to £22K approximately, 50% matched funding between WCC and 50% by Henley donors. The JPC have been invited</p>	
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to make a contribution to the cost of providing planters/groundwork on each of the gates using the reserves set aside in the annual budget.	
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13. MONTHLY BANKING RECONCILIATION AND BUDGET TRACKING REPORTS

[Clerk]

Previously posted on the JPC website, the Clerk will propose that members approve these reports as being a true and accurate report of financial dealing for the month of June 2022. {Posted at month-end]

Banking Reconciliation:

SEE SUPPORTING DOCUMENT ON JPC WEBSITE [Chair to sign off]

Budget Tracking:

SEE SUPPORTING DOCUMENT ON JPC WEBSITE [Chair to sign off]

14. COUNCILLORS ASSIGNMENTS

14.1

Cllr Bainbridge to report on the matter of the proposed licencing hours for the SPAR retail premises, High Street.

14.2

Cllr Bainbridge to report on tree works for Littleworth and Chingley Bank.

15. NEXT AGENDA

Items for Next Agenda	Clerk to note.
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Date of Next Ordinary Meeting – Monday the 4th of July 2022 at 7.00pm

Signed..... Date.....



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