



BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL  
AGENDA FOR THE ANNUAL PARISH COUNCIL MEETING  
MAY 2022

**I HEREBY GIVE NOTICE** that an Annual Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council, will take place on **Monday, 9<sup>th</sup> of May 2022** at **7.00 pm** in the Memorial Hall, Station Road, Henley-in-Arden. All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed

**Ray Evans – Clerk & RFO**

Date of Summons: **28.04.2022**

- 1. Election of Chair and to receive the Chair's Declaration of Acceptance of Office**
- 2. Apologies for absence and acceptance of apologies**
- 3. Declarations of Interest and Dispensations**
- 4. Election of Vice Chair and to receive the Vice Chair's Declaration of Acceptance of Office**
- 5. To Approve the Minutes of the Meeting held on the 4th of May 2021**
- 6. To receive and note the Internal Audit Report [SD]**
- 7. To consider the re-engagement of the Internal Auditor**
- 8. To consider the re-adoption of the Action Plan[SD]**
- 9. To consider adoption of committees/working parties & community engagement/alignment strategy [SD]**
- 10. To consider, approve & sign the new Financial Regulations [SD]**
- 11. To consider, approve and sign the updated Risk Register [SD]**
- 12. To consider, approve and sign the Asset Register [SD]**
- 13. To consider, approve and sign the new Councillor Code of Conduct Policy [SD]**
- 14. To consider, approve & sign the Beaudesert & Henley in Arden JPC Annual Governance Statement for the year 31st March 2022 prior to submission to the External Auditors, PKF Littlejohn LLP [SD]**
- 15. To consider, approve & sign the Beaudesert & Henley in Arden JPC Annual Accounting Statements for the year 31st March 2022 prior to submission to the External Auditors, PKF Littlejohn LLP [SD]**
- 16. Elector' Rights, to select and note the dates of Public Rights inspection. [SD]**
- 17. To note the Variance Statement [SD]**
- 18. Date of next meeting [The JPC Ordinary Meeting will follow the AGM (separate agenda)]**

Hard copies in large print are available from the Clerk. Supporting documents for this session are posted on the JPC website as listed [SD] apply to Clerk for paper copies.

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