



# Beaudesert & Henley in Arden Joint Parish Council Ordinary Parish Meeting **AGENDA**

Dear Councillor,

You are summoned to a meeting of your Joint Parish Council, on **Monday the 7<sup>th</sup> of March 2022 at 7.00 pm** at the Memorial Hall, Station Road, Henley. The meeting will consider the items set out in the agenda following. Please observe Covid restrictions imposed by the hall management.

Signed

**Ray Evans – Clerk**

Date of Summons: **01.03.2022**

## **Public Question Time**

This session (at the Chair's discretion, may last up to 15 minutes overall, 3 minutes per speaker) **is not part of the formal meeting of the Council** and no decisions will be made. It may be regarded as a forum for open discussion after which, members of the public will not have any further opportunities to speak. Limited minutes may be recorded if there is need for such matter to be included on a future agenda.

Public Bodies (admissions to meetings) Act 1960 s 1 extended by the LG Act 1972 s 100.

## **AGENDA**

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Acceptance of Minutes of the last Meeting**
- 4. District & County Councillor's Reports**
- 5. Creditors Payments**
- 6. Banking**
- 7. Chair's Report**
- 8. Clerk's Report**
- 9. Expenditure** [Grant £500.00 for Court Leet, increase in rent 13 Whitley Road, emergency tree work £200.00, Shakespeare's England joining fee £250.00 and rubber chippings £2,000.]
- 10. Councillor's Matters**
- 11. Planning**
- 12. Items for next Agenda**

A copy of the full agenda can be found on the JPC website  
[www.henley-in-arden-pc.gov.uk](http://www.henley-in-arden-pc.gov.uk)



1.

<b>Acceptance of Apologies for Absence</b> Schedule 12 of the Local Government Act 1972. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.	
--	--

2.

<b>To Receive Declarations of Interest and Dispensations</b> Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).	
--	--

3.

<b>To Receive &amp; Sign Minutes of Last Meeting</b> LGA 1972 Sch 12 para 41(1)	Minutes of the Ordinary Meeting, 7 <sup>th</sup> of February 2021.
--	--

4.

<b>Reports from District &amp; County Councillors</b>	Cllrs Reports posted under supporting documents on the JPC website. <b>Presentation limited to 5 minutes.</b>
---	--

## 5. CREDITORS PAYMENTS

### Payments made since last meeting

The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

Creditor	Invoice Date	Due Date	Amount Net	VAT	Gross	Description
Focus	25.01.22	25.02.22	£100.00	£00.00	£100.00	2-page insert [Jan]
T Mousley	19.01.22	19.02.22	£590.00	£118.00	£708.00	Riverlands [Cllr Bainbridge]
<b>Totals</b>			<b>£690.00</b>	<b>£118.00</b>	<b>£808.00</b>	



**Payments for consideration for payment by full council.**

The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

## Creditors at 03/03/22

Tn no	Gross	Vat	Net	Accrued	Inv. date	Cheque no.	Debtor	Details
711	£289.00	£0.00	£289.00	£0.00	01/02/22		Colin Harrison [Handym	Sander and oils for bus
712	£1,120.00	£0.00	£1,120.00	£0.00	03/03/22		Colin Harrison [Handym	February wages
Subtotal	£1,409.00	£0.00	£1,409.00	£0.00			Colin Harrison [Handym	
699	£1,320.00	£220.00	£1,100.00	£0.00	25/02/22		ECS Remediation Limite	Knotweed treatment ov
698	£280.00	£0.00	£280.00	£0.00	23/02/22		Henley Focus Magazine	
709	£235.50	£39.25	£196.25	£0.00	28/02/22		R Adams & Sons Limite	Gravel, postcrete and s
708	£51.35	£8.56	£42.79	£0.00	01/03/22		Secure Parking	13 Whitley Road Garag
707	£240.00	£40.00	£200.00	£0.00	22/02/22		T Mousley and Sons	Emergency Riverside G
700	£60.00	£10.00	£50.00	£0.00	04/02/22		Vonage Limited	Training 8th Feb
706	£180.00	£30.00	£150.00	£0.00	15/10/21		WALC	Training 10th November
703	£60.00	£10.00	£50.00	£0.00	04/02/22		WALC	Training 4th Feb
701	£30.00	£5.00	£25.00	£0.00	05/02/22		WALC	Traing 8th FEB
702	£360.00	£60.00	£300.00	£0.00	16/02/22		WALC	Training 23 March [4 de
Subtotal	£630.00	£105.00	£525.00	£0.00			WALC	
<b>Total</b>	<b>£4,225.85</b>	<b>£422.81</b>	<b>£3,803.04</b>	<b>£0.00</b>				

**Income since last meeting.**

Payee	Remittance Date	Amount	Description
Lloyds	09.02.2022	£0.89	Interest paid – February 2022
SDC		£50,168.68	s.106 Payment [WASPS]

## 6. BANKING

<p><b>Banking [Account Balances]</b> [Considered in earlier Finance Meeting and agreed by full council]</p>	<p>The balances of accounts at <b>28.02.2022</b> are            Deposit Account <b>£150,000.00</b>            Current Account <b>£3,642.58</b>  <b>Total £153,642.58</b>            A copy of the bank statement for February is posted on the JPC website.</p>
---	---

## 7. CHAIR'S REPORT

<p><b>7.1</b>  <b>THE DUAL PARISH ASSEMBLY MEETINGS APRIL 18<sup>TH</sup> 2022</b>            The Chair proposes that the JPC provide a supporting budget for the event not exceeding £50.00.</p>	
---	--



<p><b>7.2</b> <b>THE MANOR OF HENLEY IN ARDEN &amp; THE JPC CIVIC SUNDAY SERVICE, ST JOHN'S CHURCH – 15<sup>TH</sup> MAY 2022</b> The Chair proposes that the JPC provide a supporting budget for the event not exceeding £100.00.</p> <p><b>7.3</b> <b>JUBILEE</b> Chair will update all on progress with planning for HRH Queen Elizabeth's Jubilee, particularly suggestion for the JPC support and involvement in the event.</p> <p><b>7.4</b> <b>COMMENTS FOR NEXT MEETING</b></p>	
---	--

## **8. CLERK'S REPORT**

<p><b>8.1</b> <b>SPORTS FACILITY UPDATE</b> The Clerk will update all on the recent poll on the matter of the s.106 payment [see income table in this agenda]</p> <p><b>8.2</b> <b>EMPLOYMENT</b> The Clerk will update all on the completion of the Clerk's Contract of Employment [see supporting documents] and request that the contract is signed by himself and the Chair of the JPC in accordance with the Employment Rights Act 1996 [Amended 6<sup>th</sup> April 2020]</p> <p><b>8.3</b> <b>YELLOW LINES ON BROOK END DRIVE</b> The Clerk will refer to the latest response from the WCC on this matter.</p> <p><b>8.4</b> <b>CROFT CAR PARK</b> Clerk will update all on the matter of the Croft car park plans.</p> <p><b>8.5</b> <b>RFO REPORT ON FINANCE</b> Clerk will advise all on where monthly updates can be found on the JPC website.</p> <p><b>8.6</b> <b>COMMENTS FOR NEXT MEETING</b></p>	
---	--



## 9. EXPENDITURE

**To consider, and if appropriate approve payment for the following capital/service items of expenditure.**

[Considered in earlier Finance Meeting and agreed by full council]

The Accounts & Audit Regulations 2015 Part II, paras 3 & 4

<p><b>9.1</b> <b>THE MATTER OF A MINI-GRANT REQUEST BY HENLEY COURT LEET</b> Mr. Laurence Marshall requests funding of £500.00 by way of supporting the cost of various entertainment events planned for the Queen Elizabeth's Jubilee, for consideration by members. The application can be found on supporting documents on the JPC website.</p> <p><b>9.2</b> <b>INCREASE IN JPC STORAGE FACILITY</b> Members are asked to consider an increasing in the rental fees for their storage facility namely 13 Whitley Road, from the present charge of £51.35 to a new rate of £52.37 per calendar month.</p> <p><b>9.3</b> <b>EMERGENCY TREE WORK RIVERSIDE GARDENS</b> Members are asked to consider the matter of emergency tree work conducted so effectively by T Mousley &amp; Sons, on the 22<sup>nd</sup> of February last. The work was executed using the powers available to the Parish Clerk, and the invoice for the work is placed in the creditors list on the agenda. The Clerk will also highlight the need for a policy decision on the matter of emergency tree care as the incident of such events are growing each season. A copy of the invoice, number M12306, £200.00 plus VAT is posted in supporting documents on the website and listed for payment in this agenda.</p> <p><b>9.4</b> <b>SHAKESPEARE'S ENGLAND</b> Cllr Wendy Andrews will ask members to consider a payment of no more than £250.00 which will provide membership in this organisation who are thought to be vital in Henley's initiative to get higher footfall in the town. Members will vote and if appropriate the Clerk will be requested to organise the payment immediately.</p> <p><b>9.5</b> <b>RUBBER CHIPPINGS FOR TODDLERS PLAY AREA - RIVERLANDS</b> The Clerk seeks to ask members to consider the use of rubber chippings [shredded tyres] to overlay bark chippings which cost £700.00 only 12 months ago, and have virtually collapsed, offering little or no protection. Estimated cost based on 20 x 40 mtrs play area is £2,000.00.</p>	
--	--



## 10. COUNCILLORS MATTERS

Members of the council address the meeting [5 MINUTES MAX]

<p><b>10.1</b> <b>UPDATE ON GREEN SPACES IN HENLEY</b> <b>Cllrs Bainbridge and Andrews.</b></p> <p><b>10.2</b> <b>COMMENTS FOR NEXT MEETING</b></p>	
---	--

## 11. PLANNING

Chair and members of the JPC Planning Committee consider the following applications and if appropriate instruct the Clerk to use his delegated powers to post a response on the Stratford District Council planning portal.

JPC members not engaged with planning may leave the meeting at this point

Planning Act 2008, The Town and Country Planning (General Permitted Development etc.) (England) (Amendment) Order 2021

### FEBRUARY APPLICATIONS

#### E-Planning System

##### Disclaimer:

Details about previous planning applications are currently provided from 1974 onwards. This service is not a substitute for a local land charges or NLIS search. The online planning history is incomplete and should not be relied upon e.g. in connection with a property transaction. In addition, the Council reserves the right to remove or not display certain information (e.g. contact details, signatures, financial and sensitive information) for confidentiality and other reasons. Use of the system is at the user's own risk.

<a href="#">Application Search</a>	<a href="#">Property Search</a>	<a href="#">Map Search</a>	<a href="#">Consultee</a>	<a href="#">Help</a>
------------------------------------	---------------------------------	----------------------------	---------------------------	----------------------

##### Search Results

[← Search Again](#)

4 applications found. Click the planning reference to display application details in full.

Reference	Date Valid ▼	Status	Address	Proposal
<a href="#">22/00559/TREE</a>	18/02/2022	Pending Consideration	Riverlands Prince Harry Road Henley-in-Arden	-T1 Sorbus - Reduce crown spread (southern canopy) by up to 3metres, to a height of 6-7metres. -T2 bird cherry x2no. - Multi-stemmed tree. Section fell.
<a href="#">22/00469/TREE</a>	16/02/2022	Pending Consideration	The Three Tuns 103 High Street Henley-in-Arden B95 5AT	-T1 ash tree - trim limbs overhanging adjacent property.
<a href="#">22/00439/TREE</a>	16/02/2022	Pending Consideration	The Butchers Social 97 High Street Henley-in-Arden B95 5AT	-T1 Leyland cypress - Fell. -T2 Leyland cypress - Fell. -T3 goat willow - pollarded by 8metres, to remove deadwood. -T4 goat willow - pollarded by 8metres, to remove deadwood. -T5 yew - to be crown reduced by 1metre all round. -T6 goat willow - Fell. -T7 self-set ash - Fell.
<a href="#">22/00372/LBC</a>	08/02/2022	Pending Consideration	170 High Street Henley-in-Arden B95 5BN	Formation of wc. compartment in cupboard below staircase in existing terraced house.





# MARCH APPLICATIONS

## E-Planning System

**Disclaimer:**

Details about previous planning applications are currently provided from 1974 onwards. This service is not a substitute for a local land charges or NLIS search. The online planning history is incomplete and should not be relied upon e.g. in connection with a property transaction. In addition, the Council reserves the right to remove or not display certain information (e.g. contact details, signatures, financial and sensitive information) for confidentiality and other reasons. Use of the system is at the user's own risk.

- [Application Search](#)
- [Property Search](#)
- [Map Search](#)
- [Consultee](#)
- [Help](#)

Application Details	Important Dates	Applicant Details	Agent Details	Statutory Consultees	Associated Documents	Comment
Application Reference	22/00312/TREE					
Address	4 The Tanyard Henley-in-Arden B95 5AJ					<a href="#">View Map</a>
Proposal	-T1: Lime: remove limb overhanging river back to stem and crown clean and thinned by 20% -T2: Lime: crown clean and thin by 20% -T3: Goat Willow: pollard to lowest union by approx 2 metres -T4: Hazel □ T5: Acer: reduce away from each other by approx 2 metres					
Application Type	Notification for works to trees in CA					
Status	Pending Consideration					
Decision						
Date Decision Issued						
Case Officer	Assistant Planner					
Parish	Henley-in-Arden					
Additional   Adjoining Parishes						
Current Ward	Henley-in-Arden					<a href="#">View Councillors</a>

## 12. NEXT AGENDA

<b>Items for Next Agenda</b>	Clerk to note.
------------------------------	----------------

**Date of Next Meeting the 4<sup>th</sup> of April 2022**

**Signed..... Date.....**