

Beaudesert & Henley in Arden Joint Parish Council The Minutes of the Ordinary Meeting Agenda Monday 7th June 2021 7.00 pm



Here are the Minutes recorded at the above meeting.

Members Present: Chair, Cllr E Field, Cllrs J Kingsnorth, A Okey, K Easton, G Easton, G White, K Rouse, W Andrews, J Brady, and J Clarke

In Attendance: The Clerk. There were THREE members of the public present at the meeting.

Public Session: One member of the public spoke on the matter of **Item 12.1** of the agenda, his remarks were noted and his contribution minuted under that item.

Strict Covid rules were observed by all in session at the Memorial Hall and a register was provided at the door.

1.

Acceptance of Apologies for Absence

Schedule 12 of the Local Government Act 1972. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

An apology was received from Cllr Jem Jones and duly noted by the Clerk.

2.

To Receive Declarations of Interest and Dispensations

Disclosable Pecuniary Interests Regulations 2012 (SI 2012/1464)
(NB this does not preclude any later declarations).

There were no declarations or dispensations handed to the Clerk.

3.

To Receive & Sign Minutes of Last Meeting LGA 1972 Sch 12 para 41(1)	The Chair asked if all members had read the Minutes of the Ordinary Meeting of the 24 th of May 2021. Cllr Field proposed that they were a true and accurate record of the proceedings, seconded by Cllr Okey, and carried unanimously in favour by all members present.
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4.

Reports from District & County Councillors	The Clerk reported that both Councillors would attend the next meeting on the 21st of June.
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5.

PAYMENTS Local Government Finance Act 1992					
The following payments were considered					
Ledger Entry	Debtor	Gross	VAT	Net	Decision
536	Everley, Tom	15.00	0.00	15.00	Unanimous in favour
537	Kompan Limited	234.00	38.00	196.00	Unanimous in favour
538	Play Smart Ltd	9,543.60	1,590.60	7,953.00	Unanimous in favour

Description of Works/Supplies:

Tom Everley – pond practitioner and adviser to the JPC.

Kompan – carry out quarterly checks on play area and make recommendations.

Play Smart – supplier and erector of the outdoor gym at Jubilee Park.

RESOLVED: The Chair reported that the Finance Committee had reached a decision in favour of all three payments. Cllr Kingsnorth proposed that the full council agree that all payments should be made as all suppliers had satisfied members that the supply/service had been completed in accordance with their instructions. This was seconded by Cllr Kate Easton and carried in favour by all members present.

[Considered in earlier Finance Meeting and agreed by full council]

6.

Banking [Account Balances] [Considered in earlier Finance Meeting and agreed by full council]	The current account statement to the 31 st May was presented to all, along with the balance of the deposit account amounting to £100,00.63 as at 01.06.2021 Interest amounting to £0.63 had been credited for the month of May. Current account balance was £11,783.02 . A copy of the bank statement for May will be posted on the JPC website.
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7.

The Matter of Henley's Car Parks	The Chair requested that in view of the absence of Cllr Jones, that she might address this item in her report under Item 9. On this agenda. All agreed.
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8.

The Matter of Traffic Calming in Henley	<p>The Chair invited Cllr John Clarke to update all. Cllr Clarke acquainted all with his progress which had involved other authorities and the police, on speed management using radar speed check apparatus.</p> <p>He reported that it was moving ahead, and that three people had been identified as potential radar gun operators and would be entered on to a training course run by the police on the 5th of July next. The training will take place at <i>Wolston Leisure & Community Centre</i>. He then asked if the JPC would consider funding for the following major steps in his programme.</p> <ol style="list-style-type: none">1. £519.94 That the JPC agree to the costs for a speed survey and the selection of radar placements on the High Street. To be considered.2. £500.00 That armed with the survey results, he would proceed to ask WCC Highways to visit the town and assess the needs. To be considered.3. £500.00 For design and consultancy reports etc. To be considered. <p>Further, costs would involve the purchase of a reconditioned radar speed gun, approximately £900.00. but there was a possibility that the costs might be shared with Wootton Wawen.</p> <p>The Chair asked the Clerk to enter the request for expenditure requested by Cllr Clarke on the agenda for the 21st.</p>
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9.

Chair's Report

Car Parks

The Chair advised the assembly that a substantial amount of work had been expended on this crucial matter and that a meeting had taken place with Mr. Peter Lowe, a car parking consultant who had provided remarkably interesting data on how this may go forward as a policy. Such is the importance of these matters, the Chair asked that the members agree to the formation of an Extraordinary Public Meeting where all aspects of this project may be debated in full so that a policy can be formulated for a final resolution in the matter of car parking in Henley. The Clerk noted this request and will work towards this end and keep members and the public fully informed. Other points raised for discussion were:

1. JPC/Payback provisions for handrails at Forward House, Swan Croft and Bear Lane.
2. That a 12-month programme of works was being established with PayBack team. A report from the Chair will be published soon.
3. The Chair hoped that there would be a good turnout for the Councillor's training seminar to be held at the MH on the 23rd next and those who were unable to attend would contact the Clerk for details of a similar course run by WALC on the 17th of July.
4. The Chair presented action plans for year previous and current year highlighting the need for the JPC to have a plan so that the public were informed and that such planning was vital if a realistic budget was to be formulated for 21/22. She asked all to contribute to this programme of events. These will be regularly published on the JPC website.
5. Chair said that there would be no Henley Music Festival in August, but it was possible individual businesses may come together for specific events.

10.

Clerk's Report	Briefly, the Clerk raised the matter of recommended repair works on the three children's play sites and suggested that there may be scope for PayBack involvement. The council will give consideration to the matter.
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11.

JPC BUSINESS MATTERS 1. The Pond in Riverlands 2. The Pond Signage	<ol style="list-style-type: none">1. The Council had considered the report and recommendations from Tom Everley regarding the pond in Riverlands. The Clerk was asked to look at a contractor for the works listed and that this should be delayed until Autumn in consideration of wildlife conservation.2. Costs for the new signage were to hand and that the Clerk would summarize and advise Chair and one other Councillor. It was noted that the new framework structure for the signage was manufactured by Malcolm at The Henley Metal Company, who sadly, had passed away recently.
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12.

1. Town Clock at St Johns Church 2. New Waste Bins for Riverlands [Considered in earlier Finance Meeting and agreed by full council]	<ol style="list-style-type: none">1. There appeared to be some doubt about exactly what service was provided by the clock maintenance company, John Taylor & Co, when it was serviced in 2019. The Clerk was asked to request a fixed price for the work for consideration. NB: The Clerk was advised by Mr. Graham Hindley that he had contacted the contractor and that the service charge would be £540.00 plus VAT as charged in 2019. The matter is therefore deferred until the 21st for consideration and if appropriate, approve the decision to engage the contractor for this purpose.2. RESOLVED: The motion to proceed with the purchase of the two waste bins for Riverlands at £322.00 total plus VAT was proposed by Cllr Kingsnorth, seconded by Cllr Okey, and carried in favour by all members present.
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13.

<p>Grants [Discussion Only]</p> <ol style="list-style-type: none">1. Henley Bowls Club2. Parenting Group3. Alcester Opera [Not an agenda item] <p>[Considered in earlier Finance Meeting and agreed by full council]</p>	<ol style="list-style-type: none">1. The matter of grant funding was discussed. The Finance Committee were satisfied that Henley Bowls Club had provided all of the appropriate information and would recommend that a grant be awarded following consideration by full council at the next meeting. [Grant requested £400.00]2. The Chair asked that the Clerk contact St. John's Family Wellbeing Centre [Parenting Project] and pass on their concern that the grant application included payment of salaries, and was based on a three-year rolling agreement, both of which were outside the criteria published in the grant application request form. That the Clerk advise the group that they re-apply for the next season with an application in keeping with the said protocols. The committee were in total agreement that the aims of this organisation were commendable and would sit very comfortably with the JPC plans for Henley in the wellbeing of vulnerable residents. [Grant requested £8,108.00]3. Finally, a grant request received some time ago from the Alcester Choir Group was discussed and concerns raised by Cllr Okey about the number of Henley residents that might benefit from this group's activities. The Clerk was asked to request more information for further consideration.
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14.

PayBack Team in Henley	Please refer to Item 9.00 above.
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15.

Water Supply for Riverlands Gardens	The Chair reported to all that the planting on Prince Harry Road car park was proceeding at pace, she thanks Sue Bird for her leadership in this matter. She mentioned that water for the plants was a laborious task involving filling watering cans at adjacent residencies. She asked that the council consider either a water supply or bowser for this purpose. Cllr White said he would look at the matter and report back to council.
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16.

Team Leaders & Committees	<p>Lively discussion, Chair enquired to all and in particular, new members, where they thought they may join a specific group to exercise their skills.</p> <p>The following order of membership for Tasks and Committees was formulated and will be on the agenda for ratification on the 21st next.</p> <p>Parking and PayBack Team Tasks Cllr Jones, White and Brady</p> <p>Traffic Team Tasks Cllrs Clarke & K Easton</p> <p>Emergency Planning Team Tasks Cllr K Easton</p> <p>Town Welfare Cllrs Okey, G Easton, [Green Spaces & Trees, Custodian for the Flagpole] K Rouse, W Andrews, J Brady [Henley Business Networks etc] Advisor on Green Spaces and Trees Marijana Bainbridge.</p> <p>Mental Health & Wellbeing [Community Engagement] Cllr E Field</p> <p>COMMITTEES</p> <p>Planning Chair – Cllr G White, Cllrs Kingsnorth, Okey, Field and J Brady [Advisor D Tomlinson]</p> <p>Finance Chair – Cllr Kingsnorth, Cllrs Okey, K Easton, Field and Andrews.</p>
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17.

Items for Next Agenda	<ol style="list-style-type: none">1. To discuss the amount of dog mess around town and to plan how to improve this /to approve the location and cost of 3 new dog mess bins.2. New Councillors to report to council on their plans for Henley.3. Ordinary Meeting frequency. Members to discuss and if appropriate amend the frequency of meetings which were adopted in 2020.
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18.

Planning	Dependent on applications received, planning would be included on the agenda for Ordinary Meeting on the 21 st next.
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Date of Next Meeting: 21st June 2021

Signed.....

Date.....

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