

BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL



AGENDA – JPC ORDINARY PARISH MEETING

I hereby give notice that an Ordinary Meeting of the Joint Parish Council will take place on **Monday the 22nd of March 2021**, at 7.00pm, using zoom technology. All members of the Beautesert & Henley in Arden Joint Parish Council are hereby summoned to attend for the purpose of considering and resolving the following business.

Signed -

A handwritten signature in black ink, appearing to be 'D. G. ...'.

Parish Clerk & Proper Officer

Date: 17th March 2021

Covid-19 Restrictions

Due to ongoing restrictions created by HM Government in response to the Covid-19 pandemic, the public are invited to join in the proceedings using zoom interactive conferencing, simply by contacting the Clerk by email – **clerk@henley-in-arden-pc.gov.uk** - telephone - **01564 637 607** - or in writing at **179 High Street**. Full minutes of all meetings will be published on the JPC website.

NB: If HM Gov restrictions ease sufficiently, this meeting may be reconvened as a public meeting at a venue to be selected which will meet SD policies.

Supporting Documents: Residents can read and/or download the Agenda, Minutes and supporting documents on the relevant page of the JPC website.

TO JOIN THE MEETING SIMPLY TAP ON LINK BELOW

<https://us02web.zoom.us/j/83512008630?pwd=UjJqKzRPTXpVYlhnRFNaaGRtTldzQT09>

Public Participation Session:

During the pandemic crisis, meetings although convened using zoom technology, are fully accessible to the public. If you wish to participate, simply email the Clerk and an invitation link will be sent to you **five minutes prior to the meeting** commencing. The Chair will invite you to speak provided the subject is listed on the agenda, the public session will be limited to **fifteen minutes**. This is not part of the formal meeting of the Council and minutes will not be produced. [Public Bodies \[admissions to meetings\] Act 1960 s1 extended by the LG Act 1972 s100.](#)

This meeting is supported by documentation which should be read in conjunction with the items listed on this agenda – available on the website for download or by request to the Clerk –

clerk@henley-in-arden-pc.gov.uk

AGENDA

Item 1.00

Acceptance of apologies for absence [EF]

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted.

Item 2.00

Dispensations [EF]

Council is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

Item 3.00

To receive declarations of Interests [EF]

Declarations of Interest members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464) (NB this does not preclude any later declarations).

Item 4.00

To receive and sign the Minutes of Last Ordinary Meeting – 8th of March 2021 [EF]

LGA 1972 Sch 12 para 41(1)

Item 5.00

Matters Arising from the previous minutes [EF]

Item 6.00

Task Leaders Reports [ALL]

6.01

Cllr Okey [Deferred from last meeting] Jubilee Park upgrade, to finalise a plan of refurbishment on site which was detailed fully in the report from Cllr Okey previous month, and that this proceed with initial expenditure of no more than £2,000.00, based on action plan to be presented. This project is supported by Calor Gas and National Lottery Funding amounting to **£10,500.00**.

6.01.1

To discuss and if appropriate, approve the mini grant application by Mrs C Duffin.

6.01.2

To discuss and if appropriate approve Henley WI request for an additional plot.

6.01.2

Discuss Allotment Association

6.02

Cllr Bainbridge to update on matters of planning.

6.02.1

Update on tender requests for tree work.

6.02.2

Play towers, grass cutting, matting for discussion.

6.03

Cllr Jones to update members on brush removal from Mount and other PayBack initiatives.

6.03.1

Update on flagpole, storage, and new site?

6.03.2

Update on training session with Parish Planning.

6.04

Cllr White [Deferred from last meeting] to update on Croft Car Park facility, plans for marking, signage and any other considerations members may feel appropriate to raise.

6.04.1

Update members on raising a tender for the upgrading of the drainage ditch at the rear of the CoE school, and to follow up on any actions taken by Heritage England in this regard.

6.05

Cllr Clarke to update members on progress in the matter of traffic management, parking, and calming plans.

6.06

Cllr Woods to update members on town website.

6.07

Any other matters to be raised by Cllrs not listed above.

Item 7.00

To approve the current Finance Report and Payments to creditors [Appended Documents] [EF]
[LGA 1972 s150 \(5\)\]](#)

7.01

To inspect the financial report listed under supporting documents on the JPC website and where appropriate, approve.

7.02

To inspect the outstanding creditors report listed under supporting documents on the JPC website and where appropriate, approve.

Item 8.00

Chair's Report {EF}

Meetings, elections update based on guidance from WALC.

Item 9.00

Clerk's Report [RME]

Streetscene [SDC]

Henley Sports Facility Working Party update.

Brief review sub-committees, Task Leaders, working parties etc, in readiness for changes in **SECTION P** of the JPC protocols Handbook.

Item 10.00

Notice of items to be taken into consideration at the next meeting. [EF]

Councillors are asked to highlight any further items. If Councillors wish motions to be included on the next Agenda.

Date of next meeting: Monday 12th April at 7.00pm

**IF YOU HAVE ANY DIFFICULTY ACCESSING & DOWNLOADING SUPPORTING DOCUMENTS,
PLEASE CONTACT THE CLERK**