

BEAUDESERT & HENLEY IN ARDEN JOINT PARISH COUNCIL



MINUTES – FINANCE SC MEETING JPC

Herein the Minutes of the Ordinary Joint Parish Council Finance Sub-Committee Meeting which took place using Zoom technology on **Monday the 20th of July 2020**, at 6.00pm.

Signed -  Parish Clerk & Proper Officer

Date: 23.07.2020

Covid-19 Restrictions

Due to ongoing restrictions created by HM Government in response to the Covid-19 pandemic, the public are invited to join in the proceedings using zoom interactive conferencing, simply by contacting the Clerk by email – clerk@henley-in-arden-pc.gov.uk - telephone - **01564 637 607** - or in writing at **179 High Street**. Full minutes of all meetings will be published on the JPC website.

The Beautesert & Henley in Arden Joint Parish Council at this meeting confirm their adoption of the General Power of Competence as witnessed by Minute 13, of the following Annual Council Meeting, convened on the 13th May 2019.

13 To agree to adopt the General Power of Competence as the two mandatory requirements to do so have been met; Two thirds of members of the JPC have been elected and the Clerk is qualified to CiLCA Standard. The Clerk advised that the JPC was required to ratify the adoption of the General Power of Competence as this was a requirement following an Election. The General Power of Competence gives local authorities the power to do anything that individuals generally may do, as long as it is not illegal and is found in the Localism Act 2011, Sections 1-8. It was RESOLVED that the JPC adopt the General Power of Competence. This motion was proposed by Cllr Liz Jackson, seconded by Cllr Broadbent, and carried unanimously. This entitlement will be reviewed annually.

SUPPORTING DOCUMENTS

This meeting is supported by documentation which should be read in conjunction with the items listed on this agenda – available on the website for download or by request to the Clerk –

clerk@henley-in-arden-pc.gov.uk

FILE REFERENCE CLERKS REPORT NO. 2020-017

PRESENT: Cllrs. Elaine Field [Chair] Angela Okey and Kate Easton.

Meeting considered to be inquorate - Chair invited Cllr Jones to join the meeting to form a quorum. The meeting was able to proceed.

[83]

Item 1.00

Apologies

Cllrs R & V Hubbocks and J Kingsnorth

[84]

Item 2.00

Disclosure of Interest or Written Representations

None

[85]

Item 3.00

Approval of Minutes of Last Meeting 15th June 2020

It was **RESOLVED** that the Minutes of the 15th of June last, were confirmed as a true record of the proceedings and duly signed. This motion was proposed by Cllr Angela Okey and seconded by Cllr Kate Easton and approved by all those councillors present at the meeting.

[86]

Item 4.00

Finance Report & Payments for Consideration

Supporting document previously circulated listed all creditors for consideration by JPC for payment. Chair reported she had inspected all and found no objections. It was **RESOLVED** that payment be made to all, proposed by Cllr K Easton, seconded by Cllr J Jones, motion carried in favour by all councillors present.

[87]

Item 5.00

Election of Vice Chair for Finance SC [Clerk]

Chair reported that she had spoken with Cllr J Kingsnorth with a proposal that she be elected as Vice Chair for the Finance SC, she had agreed, it was **RESOLVED** that the motion for her appointment to be approved, proposed by Cllr Okey, seconded by Cllr Easton and carried in favour.

[88]

Item 6.0

Playground refurbishment programme and costs {AO}

Cllr Okey reported that there was no legal obligation to have a fence for play area and that the pond remained open to all. That a fence might prevent dog fouling. Cllr Okey went on to describe use of matting as a base, new and extended fence and asked for views from other Councillors, Jubilee surface was tarmac and installed when H&S allowed it. Cllr Jones, suggested that JPC as a whole should comment on fencing. He suggested that cost for new equipment would be of the order of £20K. May need another piece of play equipment. Chair asked for a decision from Cllrs Okey and Jones. Cllr Easton will offer a plan; THREE OPTIONS will be put up. Cllr Okey, suggested bracing for swing structure and then replace seats and ropes. Cllr Jones asked for KOMPLAN quote, Clerk emailed it to both Cllrs Okey and Jones. Chair asked Clerk if reserves were in place, he confirmed they were and available based on 2020-2021 budget. Cllr Okey is pressing for more funding from third party groups. JPC await Cllr Easton's update.

[89]

Item 7.0

Update on banking [Clerk & EF]

Supporting documents previously circulated. Chair agreed they were in order and asked that they are posted on website.

[90]

Item 8.0

AGAR

[Postponed from OM 15th June]

AGAR - Presentation of Annual Accounts and signing off AGAR return. [Clerk & JK]

[INTERNAL AUDIT SIGN-OFF, AGAR RETURN & I&E ACCOUNT TO 31.03.2020]

Clerk happy to proceed with return. More detail in Ordinary Meeting following this meeting at 7.00pm.

[91]

Item 9.00

Budget Spend [Clerk]

Clerk reported that the JPC had placed adequate reserves in place for community projects such as the play area and town amenities. Await further information from Cllrs Okey and Jones on play areas and signage.

[92]

Item 10.0

Items for information only.

[93]

Clerk:

1. Ministry of Housing loans, encouraging opening discussions, they were particularly keen on projects involving amenities designed to provide good health and wellbeing of the communities. Further information will be provided by the Clerk.
2. Octopus had been in touch, they have appointed an agent who will address the JPC, providing information on their amended application for the old WCG. This area is designated for the erection of several healthcare dwellings. The Clerk will report further and arrange the meeting with Octopus Agents.

Date of next meeting.

Monday 17th August

Meeting ended at 6.50pm.

DRAFT