

The Minutes of the Ordinary Council Meeting of the Beaudesert and Henley-in-Arden Joint Parish Council that took place on Monday 27th January 2020 at 07.00 pm in the Memorial Hall, Station Road, Henley in Arden.

Present: Cllrs Roger Hubbocks (Chair), Chris Duffin (Vice-Chair), Elaine Field, Jem Jones, Marijana Bainbridge, Val Hubbocks, Ray Evans, Angela Okey, Kate Easton, Tina Woods, Sally Harfield, David Broadbent.

In attendance: Stephen Thirlwell – Minute Taker and 15 members of the public.

Photographing, reporting, recording, filming, or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state at the start of the meeting.

Public Participation Session

- A Parishioner reported on the poor state of some of the storm drains on the High Street with the tarmac broken around the collars. Cllr Jones was able to confirm that the state of the storm drains had been reported the Warwickshire County Council.
- Mr Peter Cornford presented photographs highlighting the danger that has been created on both Station Road and Brook End Drive with on street carparking due to the charging policy for vehicles in the station car park. Both the MP and WCC are being lobbied on this matter. Mr Cornford also queried the lack of signage for the Croft Car Park and what was the council's policy with regards supporting High Street businesses. Cllr Evans reported that the new town guide which will be available in both hard copy and on line will emphasise the High Street and will be distributed to locations outside Henley to create awareness of Henley. The policy with regards to the Croft car park is ongoing. Mr Cornford asked about the latest information with regards Hunger Hill and vehicles parked there. District Councillor Jennings reported back that the papers are still with SDC planning enforcement.
- Mr Brian Westmacott, until now acting chairman of the Christmas Lights committee, briefed the council that he been appointed chairman and that there were four new members of the committee. The chairman congratulated Mr Westmacott on his appointment.

1. Apologies for absence.

There were no apologies for absence.

2. Declarations of Interest and Dispensations.

There were no Declarations of Interest or requests for Dispensations in connection with this meeting.

3. Reports from County Councillor and District Councillor.

There was no report from the County Councillor
District Councillor Matt Jennings reported that the District Council was in the budget setting phase. He explained that 40% of the council's revenue comes from Council Tax and that the remainder is from New Homes Bonus – a central government initiative.

This initiative plus central government support is due to be phased out in 2021. The council has reserves to support its operation, but they are not allowed to drop below £2.5 million, hence the need to raise revenue from green bin charges and a possible £5 increase on council tax. Cllr Jennings emphasised that out of the total council tax bill SDC's share is 7.8%, Parish Council's 3.4%, Police and Crime Commissioner 11.5% and County council 77.3%.

4. Minutes of previous meetings

After being proposed and seconded, the council unanimously approved each set of minutes, these being ordinary council meetings on:-

18th November 2019 proposed Cllr Duffin, seconded Cllr Easton

16th December 2019 proposed Cllr Jones, seconded Cllr Okey

30th December 2019 proposed Cllr Okey, seconded Cllr Val Hubbocks

private session meetings on:-

16th December 2019 proposed Cllr Okey, seconded Cllr Evans

30th December 2019 proposed Cllr Okey, seconded Cllr Evans

5. Matters arising from the minutes of previous meetings not on the agenda.

There were no matters arising raised.

6. To approve the budget and request for Precept.

The chairman advised that as more information was required about grants and therefore an extra meeting will be set to declare a precept. Cllr Evans advised that he had been in contact with SDC who had agreed to an extension in reporting the precept to SDC. The date for reporting the precept to SDC will now be 3rd February 2020.

7. To note Council's responses and minutes of the JPC Planning Sub-Committee.

Council noted the responses and minutes and recorded 'No representation' to each of the following applications

Application no.	Proposal	Address	Submitted by	Comments due by
19/03289/ADV	Printed aluminium panel And stainless-steel cut-out letters on stand off pegs	127 High Street Henley	Mr P Whetton E H Smith Builders Ltd	27.01.2020
19/03558/FUL	Two storey and single storey rear extension to dwelling.	Downham Birmingham Road Henley	Mr & Mrs P Bishop	29.01.2020
19/03611/TR EE	T2 & T3 – yew – reduce height to approx. to 3m and spread to 1m	The Guild Hall 139 High Street Henley	Mr James Dovey	29.01.2020
19/03215/LB C	Replacement of rear flat roof, proposed	140 High Street Henley	Mr A Milnes	30.01.2020

	change of window colour to white, removal of aerial from chimney and re-pointing of chimney brickwork.			
19/03617 LBC	Proposed advertising plates	127 High Street Henley	Mr Paul Whetton E H Smith Builders Merchants	31.01.2020
19/03255/LD E	Single storey conservatory extension	Tanworth House Tanworth Lane Henley	Mrs Jennifer Jackson	04.02.2020
20/00014/FUL	Proposed first floor extension to side, two storey and single storey to rear, internal alterations.	Rosewood Birmingham Road Henley.	Mr and Mrs Henney	06.02.2020

8. Finance Sub-Committee.

Council noted the schedule of payments previously circulated. Council approved the up to date Financial Regulations, the Finance Sub Committee Terms of Reference and the up to date Risk Register. Work had been authorised on repairing the wall at the Croft Car Park. A check to be undertaken to note any further works that might be needed. Cllr Field reported a feasibility study will be done with reference to traffic on the High Street at a cost of £500. It was also the intention to appoint annually a contractor to undertake tree works as required. The council deferred, until the next meeting, the decision to take responsibility for the Arden Road Defibrillator so that costs could be established

9. Possibility of installing Average Speed Cameras.

The cost would be £24,000 over 5 years. Cllr Broadbent agreed to undertake more research to gain a better understanding of how the system would work. It was also reported Speedwatch equipment is available for community use, currently there are

no trainers available. Cllr Duffin to research the way forward on this project. It was also noted that a speed survey was done 2 years ago.

10. Beaudesert and Henley in Arden NDP & Housing Needs Survey.

As there was no update report Cllr Broadbent was able to advise council that work had been completed on response to SDC's Recommendations and that the revised NDP would be submitted in the next few days. The chairman requested that the council be advised of what costs to date had been incurred. It was reported that there had been 200 responses to the survey and we now await the publication of the survey result and report.

11. Maintenance and Emergency Planning Working Party.

Further work to be done after council has agreed the new committee structure.

12. Car Parks in Henley – update

Wall at the Croft Car Park to be rebuilt, cost has been reclaimed from Insurance Company. Nick Pointon is to survey rest of Car Park to ascertain any further works. New signage to be erected outlining ownership of the Car Park and limitation on liability. Further work to be done on how the Car Park will operate.

13. Committee Restructure.

The aim is to make the council more open. Council agreed that there should be 3 sub-committees, these being

- Finance
- Planning
- Town welfare.

There will be a further meeting to appoint councillors to the sub-committees and appoint the chair for each committee. Membership of each committee will be published on the website.

14. Children’s Facilities Working Party update.

No formal report this month as working towards new infrastructure.

15. Tourism Working Party Report.

Further work to be done after council has agreed the new committee structure.

16. To discuss JPC promoting a voluntary group to redevelop the Henley Railway Station – update.

Cllr Duffin reported on the frustration in trying to access grants. Has not been able to make contact with Frazer Pithie and no response from Sahah Rezazadeh from West Midland Railways. No response from them to emails. Cllr Duffin to persevere in making contact with both people to arrange a meeting. Cllr Evans confirmed that he will aim to discuss with Frazer Pithie next week at Probus. Both councillors to report back at next meeting. It was also noted the council could adopt the platforms.

17. To discuss the production of the JPC Annual Report and Accounts.

The report is now published on the JPC website. Consideration was given to a house to house distribution but there would be a cost incurred of £350.00. Consideration was given to having pickup points at possibly the Co-op or One Stop. To be finalised at next meeting.

18. Reports from Councillors.

- Cllr Jones reported that the payback team had now completed the work on the footpaths and were now working on the ditch at the back of the primary schools.

- Cllr Field advised that Nadhim Zahawi, along with County Council Highway Officers would be attending a meeting at Ullenhall Village Hall on 31st January 2020 at 11.00hrs. This meeting has been organised by the A4189 working group as part of their campaign to make the A4189 a safer road.
- Cllr Okey requested two agenda items, these being 1). The gift of a bench from Yew Tree Garden Centre. 2). Retailing of 'poo packs' to assist dog walkers.

19. Items for private session.

There were no items for private session.

The meeting closed at 20.17hrs.

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Date.....
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