



The Beaudesert & Henley-in-Arden Joint Parish Council

Working for the Benefit of the Residents of Henley-in-Arden

Clerk : Ray Evans email : clerk@henley-in-arden-pc.gov.uk

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IF ANYONE WOULD LIKE A HARD COPY OF THE AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.

I HEREBY GIVE NOTICE that an Ordinary Parish Council Meeting of Beaudesert and Henley-in-Arden Joint Parish Council will take place on Monday, 17th February 2020 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the Meeting as set out hereunder.

Signed:

Ray Evans
Parish Clerk

Dated: 12th February 2020

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

The Chairman requests all mobile phones are switched to silent mode.

Public Participation Session

Members of the public are invited to give their views on items on this agenda including planning applications or raise issues for future consideration at the discretion of the Chairman. No decisions will be made in this part of the meeting. The Public Participation Session is a general forum for open discussion after which members of the public will have no further opportunity to speak unless invited to do so by the Chairman.

Pause for a few minutes to allow members of the public to leave the meeting if they wish to do so.

- 1 Apologies for absence and acceptance of apologies**
- 2 Declarations of Interest and Dispensations**
The Council will receive disclosures of personal and prejudicial interests from Members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of the meeting that has not been disclosed under this item, the member must immediately disclose it. Members may remain in the meeting and take part fully in discussions and voting unless the interest is prejudicial. Dispensations received in writing to the clerk, or verbally at the meeting will be considered.
- 3 Reports from County Councillor and District Councillor [JH & MJ]**
- 4 Minutes of the ordinary meeting held on 27th of January and the extraordinary meeting held on the 5th of February 2020 to be approved and signed [RH]**
- 5 Matters arising from the minutes of previous meetings and not on the agenda.[RH]**
- 6 Report by the Parish Clerk – Ray Evans**
- 7 To discuss and if appropriate, agree to a further Sub-Committee named Communications Sub-Committee, and appoint a Chair [TW]**
- 8 To discuss and establish teams under various sub-committees.[RH]**
- 9 To note the Council's responses to planning applications & note minutes of JPC Planning Sub-Committee. No plans in hand.[AB]**
- 10 VE day events - discuss and planning [KE]**

11. **Finance Sub-Committee**
 - **To note the Schedule of recent Payments and Bank Balances (previously circulated) [EH]**
12. **Frequency of Parish Meetings – discuss [RH]**
13. **Discuss possible provisions in an update of Code of Conduct & Standing Orders [C]**
14. **Dog poop stations – discuss and if appropriated action. [AO]**
15. **Happy to Chat bench – discuss and if appropriate action. [AO]**
16. **Update on Station Road Parking [RH]**
17. **Audio recording at meetings – discuss and if appropriate action. [C]**
18. **Update on park pond – new rope for lifesaver etc.[VH]**
19. **Update on Housing Needs Survey[C]**
20. **Reports from Councillors – exchange of information only.**
21. **Items for private session**

Under Section 1, Sub Section, 2 of the Public Bodies (Admission to Meetings) Act 1960 and in view of the confidential nature of the business about to be transacted, it was felt advisable in the public interest, if members of the public were present during the consideration of such business, there would be disclosure to them of exempt information that the public be temporarily excluded and they are instructed to withdraw. There needs to be a resolution at the meeting for items to be discussed in private session.