



# The Beaudesert & Henley-in-Arden Joint Parish Council

*Working for the Benefit of the Residents of Henley-in-Arden*

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IF ANYONE WOULD LIKE A HARD COPY OF THE AGENDA OR MINUTES FOLLOWING THE JPC MEETING AND DOESN'T HAVE ACCESS TO A COMPUTER, PLEASE CONTACT THE CLERK ON 01926 814491 TO REQUEST A COPY.

**The Minutes of the Ordinary Council Meeting of the Beaudesert and Henley-in-Arden Joint Parish Council that took place on Monday, 17<sup>th</sup> June 2019 at 7.00 pm in the Memorial Hall, Station Road, Henley-in-Arden.**

**Present: Cllrs. Ray Evans (Chair), Chris Duffin (Vice-Chair), David Broadbent, Sally Harfield, Peter Cornford, Elaine Field, Liz Jackson, Marijana Bainbridge and Jem Jones.**

The Chairman introduced Rachel from the Hub who gave a presentation and said that the funding of £25,000 from the JPC contributed to the support the employment of six trained staff members who between them, carry out the running of the Centre, the delivery of the youth clubs and after school coffee bar sessions, as well as over seeing the team of dedicated volunteers that help make The Hub@Henley possible. The work equates to fifty-four paid hours a week, a figure that they need to reduce until additional funding can be secured.

Rachel went on to say that the Hub@Henley had delivered seventy-two youth clubs, one hundred and fifty-seven after school coffee bars and twelve holiday coffee bar sessions since this time last year. This equates to five thousand attendances by young people aged 8-17 in one year. These numbers exclude the stay and play sessions for under five's and parents/carers, the Thursday Club for Senior Citizens and all the additional private bookings and events that the community benefit from. These alone equate to over two thousand attendances over the last year.

The work with children and young people includes positive activities and a safe place to hang out, to make new friends, reduce bullying, build confidence and self-esteem, develop professional relationships with trusted adults who can guide them through reducing risky behaviours, work with them to avoid school exclusion, have a break from the struggles of family life, support them to understand their own sexual identity and sexuality and help them to keep safe as they navigate the world of sexual relationships, alcohol, drugs, grooming and trafficking and perhaps as importantly, they make a lot of mess and have fun !

Rachel said that they were all grateful for the funding that they receive from the JPC and they were fortunate to live in a town that recognises the value of its next generation and are one of the few areas left in the County that are still providing this level of support to their young people.

Rachel also said that they were working on a leaflet which would tell people what is on offer at the Hub. Cllr Field asked Rachel how they had addressed the challenges of funding cuts and grants not materialising. Rachel responded by saying that they had to be more proactive in finding sources of funding and providers of funding. Peter Crathorne said that the Hub also had brilliant support from local businesses which they were very grateful for. Rachel went on to say that the Hub had received funding from MPA for a subsidised trip to Weston super Mare for families, youngsters and seniors and they had already filled a fifty-three-seater coach.

Rachel's full report can be seen on the JPC web site.

Photographing, reporting, recording, filming or transmitting the proceedings of a meeting may occur and therefore all persons participating in the meeting should be aware that such recording, reporting or filming may take place. Members of the public attending the meeting (but are not participating in the meeting) who do not wish to be filmed or photographed in the meeting must state this at the start of the meeting.

*The Chairman requests all mobile phones are switched to silent mode.*

## Public Participation Session

- A member of the public said that he would like to speak in support of Planning Application 19/0104/FUL – The proposed storage building to replace existing timber sheds and steel storage boxes at the Guild Hall, High Street, Henley. He went on to say that the design, appearance and materials ensure that the proposal has no adverse impact on neighbouring buildings or the Guild Hall garden. He advised that the consolidated layout of the proposed storage building also tidies up an area of clutter and ad hoc sheds and storage boxes that, due to the length of time they had been in place, would no doubt be considered lawful, even though they look a complete mess. The new proposal gives the trustees an opportunity to normalise the facility and make a significant and welcome improvement whilst providing a practical solution to their storage needs. The project also as the support in the form of partial funding from the JPC and the Lottery.

- A member of the public said that both bridges over Ullenhall Brook needed repair. He encouraged the JPC to engage with Henley High School, The Hub and WCC to see whether a solution could be found to create one bridge which would include access for the disabled. He went on to say that he had circulated all the relevant correspondence and would forward plans on to the JPC.
- A member of the public asked the JPC to consider trimming back the branches on the pathway at the top of School Road and Barley Close.
- Mr John Johnson from Johnsons Buses advised that the Service X20 was under review and that they were concerned about its financial performance and viability. He went on to say that Johnsons had received a subsidy for the route between 2009 and 2013, however they had not received any funding from 2013 and the route was losing approximately £80,000 pa. This was mostly due to the users of the route using their free bus passes for over 65's. He confirmed that negotiations were taking place between stakeholders to find an agreement on the future of the service. He advised that Bus Service registration and amendment regulations require Johnsons to give seventy-two day's notice of any changes and as they work through the process, they will keep all the Parish Councils apprised of any developments.

*Pause for a few members to allow members of the public to leave the meeting if they wish to do so.*

#### **1 Apologies for absence and acceptance of apologies**

Apologies were received and accepted from Cllrs Alistair Price and Roger Hubbocks, County Cllr John Horner and District Cllr Matt Jennings.

#### **2 Declarations of Interest and Dispensations**

Cllr Chris Duffin declared an interest in The Hub@Henley as she was a trustee; David Broadbent declared an interest in Henley War Memorial Trust as he was a trustee and the Neighbourhood Development Plan as he was a member of the Steering Group; Marijana Bainbridge declared an interest in the Memorial Hall, as her husband was a trustee of HWMT and she was on the Memorial Hall Committee and also planning application 19/01504/FUL as her husband was the architect.

#### **3 Reports from District Councillor and County Councillor**

- Both Cllr Jennings and Cllr Horner tendered their apologies. However, Cllr Jennings had emailed Cllr Field a report, which she read out on his behalf and is attached to these minutes as an Appendix.

#### **4 Minutes of the ordinary meeting held on 17<sup>th</sup> June 2019 to be approved and signed.**

**It was RESOLVED that the Minutes of the JPC ordinary meeting held on 17<sup>th</sup> June 2019 were confirmed as a true record and signed by the Chairman. This motion was proposed by Cllr Duffin, seconded by Cllr Broadbent and carried unanimously by all those present at the meeting.**

#### **5 Matters arising from the minutes of previous meetings and not on the agenda.**

There were no matters arising.

#### **6 Report by the Parish Clerk – Gill Peacock**

- The Clerk advised that a Notice of Vacancy had been published on the JPC web site and Notice Boards and if any ten electors in Beaudesert wished to request an election and contact SDC they could do so up until and including 2<sup>nd</sup> August 2019. If no such request was received by SDC, the JPC could co-opt a new Cllr.
- The Clerk advised that she had only received two responses in connection with the trees adjacent to Bridge Cottage, 291 Stratford Road. The Clerk said she had been requested to find out whether there was a risk of either subsidence or heave to the cottage. The contractor had advised that his recommendation would be to cut the Sycamores off near to the ground as proposed in his quote. The Clerk requested clarification regarding the proposed work. It was agreed that she proceed with instructing the contractor to carry out his recommendations.
- The Clerk said that she had received an email from an allotment holder asking whether a standpipe could be installed on the South side plots, on the Eastern side of the central pathway. The request had been raised at the allotment meeting in February. Agreement has already been obtained by the previous JPC. It was agreed that the Clerk circulate the email.
- The Clerk advised that she had received several road closures; the A3400 Birmingham Road & A3400 Bearley Cross, Bearley and C39 Salters Lane and D5220 Pennyford Lane, Wootton Wawen on 29<sup>th</sup> July and New Road, Henley in Arden on 12<sup>th</sup> August and it is anticipated that the works will be completed on 2<sup>nd</sup> September.
- The Clerk also advised that she had received a communication in respect of Stagecoach changes which will affect the service X19 Redditch-Studley-Alcester-Stratford; minor changes to timetables Monday to Saturday and major changes to the Sunday timetable.

**7 To note the Council's responses to planning applications & note minutes of JPC Planning Sub-Committee**

Application no.	Proposal	Address	Submitted by	Comments due by
19/01725/FUL	Replacement rear single storey day room extension.	158 High Street, Henley	Mr D Cooper	17.07.2019
19/01504/FUL	Proposed storage building to replace existing timber sheds and steel storage boxes.	The Guild Hall, 139 High Street, Henley	Mr L Marshall, G.H.Trust	18.07.2019
19/01673/PIP	Proposed residential development of between 8 No & 12no dwellings	The Junction, Bear Lane, Henley	John Barnes, Longminster	19.07.2019
19/01498/LBC	To remove existing ground floor plaster and skirting boards to enable damp proof treatment to be undertaken to eradicate rising damp. Replace plaster & skirting boards.	157 High Street, Henley	Mr P Wollard	25.07.2019
19/01700/FUL	Proposed single storey front extension to create a proposed kitchen and balcony above. Proposed second storey added to existing ground floor.	Harpers Hill Barn, Stratford Road, Henley	Mr & Mrs Hems	29.07.2019

- **19/01725/FUL – Following a discussion, it was RESOLVED that the Clerk would contact SDC on behalf of the JPC and submit a response of No Representation. This motion was carried unanimously.**
- **19/01504/FUL - Following a discussion, it was RESOLVED that the Clerk would respond to SDC on behalf of the JPC and advise them that the JPC supported the proposals which were a good design and discreet, as well as being sustainable development. This motion was carried unanimously.**
- **19/01673/PIP - Following a discussion, it was RESOLVED that the Clerk would respond to SDC on behalf of the JPC and advise them that the JPC objected to the proposals. They felt that the application had a material affect on the openness of the Green Belt. Access to the site would have to be through Green Belt land or substantial and unacceptable engineering works adjacent to Green Belt land would have to be completed. The proposals were also contrary to the emerging Beaudesert & Henley in Arden NDP and outside of the proposed town boundary as stipulated in the NDP. This motion was carried unanimously.**
- **19/01700/FUL - Following a discussion, it was RESOLVED that the Clerk would respond to SDC on behalf of the JPC and submit a response of No Representation. This motion was carried unanimously.**
- **19/01700/FUL - Following a discussion, it was RESOLVED that the Clerk would respond to SDC on behalf of the JPC and advise them that the JPC felt that the proposals were contrary to the SDC adopted and relevant Supplementary Planning Document.**

**8. Finance Sub-Committee**

- **To note the Schedule of recent Payments and Bank Balances (previously circulated)**  
Cllrs noted the Finance Report, attached as an appendix.

**9. To discuss requesting WRCC to carry out an up to date Housing Needs Survey.**

- SDC had recommended that a Housing Needs Survey be carried out. To approve the expenditure of no more than £275.00 for delivery of the survey to each household in Beaudesert & Henley. Note the preparation & analysis is at no cost to the JPC.
- Robin Rumbles, a representative from the NDP Steering Group reported that he had attended a meeting recently with John Gordon from SDC and Sarah Brooke-Taylor from WRCC, who

had both advised that a Housing Needs Survey should be carried out as the previous one was carried out five years ago and was, therefore, out of date. **It was RESOLVED that an up to date Housing Needs Survey be carried out and the Clerk agreed to contact WRCC to advise them of the situation. This motion was proposed by Cllr Chris Duffin, seconded by Cllr Liz Jackson and carried unanimously.**

**10. Maintenance & Emergency Planning Working Party**

- Cllr Bainbridge reported that there were several issues that had been reported to the Maintenance & Emergency Planning WP. **Following a brief discussion, it was RESOLVED that the Clerk approach Mr David Tomlinson to ask if he would be prepared to become a member of the above WP, as he had experience with JPC maintenance. This motion was proposed by Cllr Broadbent, seconded by Cllr Sally Harfield and carried unanimously.**

**11. Traffic & Car Park Acquisitions Working Party Report – Update.**

- Cllr Evans reported that he had organised a meeting for members of the JPC to discuss the car parking situation last week and he felt that as the previous JPC had unanimously approved the signing of the car park leases in Henley that there was an inevitability in the course of events. Cllr Evans advised that he had asked whether a break clause or review date could be inserted into the lease for the Croft Car Park after twelve months. Cllr Jackson confirmed that the car parking charges would be reviewed as a matter of course in twelve months and that additional safeguards had been written into the leases.
- Cllr Cornford advised that the late Sue Osborne had conducted a survey of the Croft Car Park and had reported that several residents parked there all day. He went on to say that all the leases should be looked at together and not in isolation and there should be a coherent policy.
- Cllr Evans went on to say that the proposed income generated from car parking charges could be used to benefit the community.

**12. Children’s Facilities Working Party Report**

- Cllr Field reported that she had received three quotes so far and was anticipating receipt of a fourth estimate. She went on to confirm when all the quotes had been received, they would be analysed, and the WP would look at the various options.
- Cllr Field advised that there were four areas of concern in the latest Play Area inspection reports, which the Clerk had given to her.

**13. Tourism Working Party Report**

- Cllr Field reported that she had received an email from Fraser Pithie who had given a presentation at the last JPC meeting in respect of the redundant Railway Station buildings in Henley and how they could be utilised for the benefit of the community.
- Cllr Field read out the email from Mr Pithie had agreed to send the Clerk a copy so that she could attach it to the minutes.
- Following a discussion, most Cllrs thought that it would be a good idea to redevelop the Railway buildings but to take the project forward would need a dedicated group of volunteers who had the time and energy to dedicate. It was agreed to put this matter on the agenda for further discussion at the next JPC meeting.

**14. To discuss whether the JPC can ‘Adopt a Telephone Box’ and discuss a suitable location - update.**

- Following the information that the clerk had been requested to provide and which she had circulated following the last JPC meeting, it was agreed that no further action would be taken.

**15. To discuss the suggested amendments to the JPC Financial Regulations/Standing Orders.**

- The Clerk reported that Cllrs Chris Duffin and Cllr Jones had looked at both of the above documents and following a discussion, it was RESOLVED that the JPC Financial Regulations and Standing Orders be adopted for a further year.

**16. To note progress of the NDP and for the JPC to extend an invitation to the current members of the NDP Steering Group to continue to advance the NDP and to ratify their Terms of Reference**

- The Clerk reported that she had attended a meeting with a representative from SDC and WRCC, together with the Chair and member of the NDP Steering Group and they had suggested that a Housing Needs Survey should be carried out, which had been approved previously. **Following a discussion, it was RESOLVED that the Clerk ask the current members of the NDP Steering Group whether would like to remain and continue to advance the NDP and that he Terms of Reference that the Clerk had produced by adopted.**
- **Cllr Evans also agreed to become a member of the NDP Steering Group alongside Cllr Broadbent. These motions were proposed by Cllr Evans, seconded by Cllr Cornford and carried unanimously.**

**17. Reports from Councillors – exchange of information only.**

- **Cllr Cornford** reported that he had spoken to the Chair of Wootton Wawen PC and he had confirmed that he would have no objection to average speed cameras being installed between Henley in Arden and Wootton Wawen.
- Cllr Evans asked members of the JPC whether they would be happy with an August recess and they all agreed that if there was a genuine need, they would try and be available.
- Cllr Broadbent reported that he had attended an SDC Planning Sub-Committee Meeting recently and the application for Henley Golf Club had been refused.
- Cllr Field asked whether a memorial to Cllr Goodman could be considered and it was agreed that this would go on the next agenda for the JPC Ordinary meeting.
- Cllr Bainbridge advised that several young people had requested that a bin be placed in the Skateboard Park. She asked whether the JPC could provide two bins, one ordinary bin and a recycling bin. It was agreed to put this item on the next JPC agenda.
- Cllr Bainbridge advised that the Post Office in Henley does not appear to be open very often and the Clerk agreed to endeavour to find out what the position was and report back to Council.

**18. Items for private session**

There were no items to be discussed in Private Session.

The meeting closed at 9.10 pm

Signed .....

Dated .....